

REGULAR MEETING
October 17, 2023
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, October 17, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch
Larry Welfer
Tom Krieger via phone
David Persing
Tom McBryan
Tre Bittner, constituting Board Members in attendance
Jason Neidig, Manager
Scott Debo, Water Department Manager
Jeff Lewis, Flood Control Department Manager
Michael Balducci, Solicitor
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Bittner led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch asked Mr. Neidig to open the chemical bids. The bids submitted are outlined on the tab sheet which is attached to and made a part of these Minutes. Following discussion, on motion of Tom McBryan, seconded by Tre Bittner, it was moved to award the bids to the lowest qualified bidders subject to review by Mr. Debo. Motion carried.

Mr. Koch presented the Minutes of the Regular Meeting of September 19, 2023 and called for any additions or corrections. There being no additions or corrections, on motion of Larry Welfer, seconded by Dave Persing, the Minutes were accepted as presented. Motion carried.

Jason reviewed the Financial Reports. Water revenue remains good. System expenses have not spent what was anticipated so far but should be used up during the next couple of months. Flood Department continues to be very consistent with interest income \$16,000 to the good. On motion of Tre Bittner, seconded by Larry Welfer, the Financial Reports were accepted as presented. Motion carried.

WATER DEPARTMENT REPORT

Scott reviewed his report and discussed activity since the last meeting.

A new motor starter for Compressor #2 was ordered from CH Reed and Scott learned that the motor starter was on back order. Dryair was called and they found a used motor starter box and installed it and Compressor #2 is up and running. PCS added alarms to the SCADA system to keep staff aware of any issues with the two compressors.

PPL Business Energy Efficiency Program is offering grants for energy efficient compressed air systems. A grant application has been completed and sent to PPL.

Scott gave a report on the purchase of a 2023 Dodge truck from Zimmerman Dodge. The truck is finally manufactured. The cost of the truck is \$55,475 as previously approved by the Board.

Fire hydrants will be flushed next week.

The tree trimmers from B & B Tree Service started work on the trees at the Hill tank today.

Scott gave a detailed explanation of the chlorine residual issues.

The EPA Risk Management Plan will need updated this year. Buchart Horn gave a quote of \$2,000 to complete the five year update and Municipal H2O provided a quote of \$2,500. On motion of Tom McBryan, seconded by Tre Bittner, it was moved to accept the quote of \$2,000 from Buchart Horn to complete the five year update. Motion carried..

Scott's written report contained information on the EPA/DEP inspection done on July 19, 2023 and the corrections that have been done.

FLOOD CONTROL DEPARTMENT REPORT

Jeff reviewed his report and discussed activity since the last meeting.

Construction of the WPA stone wall replacement is complete and a punch list was developed for a few items that need to be addressed.

PEMA announced the Authority would not receive the BRIC Grant but new applications can be submitted starting October 16th. Jeff is to meet with Tom Hughes, PEMA State Hazard Mitigation Officer on October 16th to make arrangements to go to PEMA headquarters so he can assist Jeff in applying for the Grant.

Actuators have been received for the Spring Run Pump Station Valve Actuator replacement but were machined incorrectly. Jeff is waiting for them to be returned.

Jeff has submitted the Grant request for the Flood Closure #1 Sill Replacement project. If approved the Grant should be awarded November 21st.

Applications are currently being taken for the LSA Statewide Grant. Jeff will be submitting an application for toe drain replacement. This Grant is for up to one million dollars with no match required.

The closure installation training went very well.

MANAGER'S REPORT

Managers have been asked to have evaluations for their employees completed by October 20th.

Jason has received no update from the City on rescheduling the meeting to discuss the Susquehanna Avenue and Catawissa Avenue projects.

Jason reported on a meeting he had with the Pastor of the Oaklyn Baptist Church and Attorney Todd Kerstetter.

SEDA-COG gave a quote of \$18,598 to replace the office server. Following discussion, on motion of Tom McBryan, seconded by Tom Krieger, it was moved to accept the \$18,598 proposal from SEDA-COG subject to verification that there is no issue with security. Motion carried.

Pat Brennan has signed off on the Transfer Station Permit.

Jason reported the current health plan through Capital is projected to increase between 5% and 8%. Additional quotes were requested from the Authority's broker to help define options available.

On motion of Tre Bittner, seconded by Tom McBryan, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Jason reviewed Pat's written report. Jason noted items on Pat's report were already discussed.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the written Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Attorney Balducci reported on a discussion with Jason on tightening up bidding procedures for materials or services. Next time a Department is bidding for services over the formal bidding threshold which is currently \$22,500, Attorney Balducci will work with the Managers to walk through the process since there are requirements that need to be met. .

On motion of Tre Bittner, seconded by Larry Welfer, it was moved to accept the Solicitor's Report as presented. Motion carried.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

The list of expenditures from October 3, 2023 to October 17, 2023 was presented for payment. On motion of Tre Bittner, seconded by Dave Persing, the list of expenditures was approved for payment. Motion carried.

Mr. Koch announced an Executive Session at 8:00 p.m. to discuss a personnel issue and the meeting convened in Executive Section at 8:05 p.m. The meeting reconvened in General Session at 8:34 p.m. with no action being taken.

There being no further business, on motion made and seconded, the meeting adjourned at 8:35 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor

**Sunbury Municipal Authority -Water Department
2024 Chemical Bid Tab Sheet**

Vendor	Brenntag/ Northeast	UNIVAR/USA	Shannon Chemical	Coyne Chemical	Carus	2024	2023
Chemical Name							
Delta Flocc # 801 No Subs	No Bid	\$95,580.00	No Bid	No Bid	No Bid	95,580.00	92,520.00
Soda Ash Light	\$41,250.00	\$45,210.00	No Bid	\$46,110.00	No Bid	41,250.00	42,000.00
Darco S - 51 No Subs	\$101,340.00	No Bid	No Bid	\$70,266.60	No Bid	70,266.60	70,866.00
Shannon SL-5216 No Subs	No Bid	No Bid	\$49,287.00	No Bid	No Bid	49,287.00	49,287.00
Potassium Permanganate free flowing KMNO4	\$20,000.00	\$19,840.00	\$19,760.00	\$20,964.40	No Bid	19,760.00	20,729.60
Chlorine (Ton Cylinders)	No Bid	\$23,790.00	No Bid	No Bid	No Bid	23,790.00	23,790.00
Sodium Silica Fluoride	No Bid	No Bid	No Bid	\$13,717.60	No Bid	13,717.60	11,524.80
Polymer Cytec- Superfloc A-100 No Subs	\$5,960.00	No Bid	No Bid	No Bid	No Bid	5,960.00	6,200.00
						\$319,611.20	\$316,917.40