

SPECIAL MEETING
November 28, 2023
7:00 o'clock, P.M.

A special meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, November 28, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania:

The following were in attendance:

Norm Koch, Vice Chairman
Larry Welfer
David Persing
Tre Bittner
Tom McBryan, constituting Board Members in attendance
Jason Neidig, Manager
Jeff Lewis, Flood Control Department Manager
Matt Billman, Sewer Department Manager
Patrick Bennett, Solid Waste/Recycling Manager
Michael Balducci, Solicitor
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Bittner led with the Pledge of Allegiance.

Mr. Neidig said each Department will have a capital budget, an actual budget and then a cash budget.

Jason called on Mr. Lewis to review the Flood Department Capital Improvements Budget which totaled \$149,500 for several projects with a projected possible grant income of \$93,325. Jeff also reviewed non-capital purchases of \$45,115 during 2024. Jason reviewed the Operating Budget which showed projected income of \$658,204 and projected expenses of \$548,843 for income less expenses of \$109,451. Jason next reviewed the cash budget showing an ending cash balance on December 31, 2024 of \$1,716,619 making a cash difference of \$166,819. Jason next reviewed a breakeven rate calculation for 2024 which showed no proposed increase in rates for 2024. He said the Flood Department is super consistent and did not have a whole lot of variances between 2023 and 2024.

Mr. Bennett reviewed the Solid Waste Capital Improvements Budget which totaled \$125,000 for a jockey truck and a deflector system. He also had several non-capital projects planned for 2024 in the amount of \$9,833.88. Jason reviewed the Operating Budget which showed projected income of \$2,517,800 and projected expenses of \$2,158,313 for income less expenses of \$359,487. Jason next reviewed the cash budget showing an ending cash balance on December 31, 2024 of \$688,102 making a cash difference of \$221,002. No rate increase is anticipated.

Next, Mr. Bennett reviewed the Recycling Capital Improvements Budget which totaled \$265,000 to replace the baler and purchase a skid steer with a possible grant income of \$238,500. He also reviewed a non-capital purchase of \$5,000 to replace the rubber strip at the tipping edge. Jason reviewed the Operating Budget which showed projected income of \$368,210 and projected expenses of \$256,942 for income less expenses of \$81,654. Jason next reviewed the cash budget showing an ending cash balance on December 31, 2024 of (\$571,990) making a cash difference of (\$18,990). No rate increase is anticipated.

Jason said the Wastewater budget was next. He said Wastewater is the largest department and is #1 in revenue. Jason called on Matt Billman to review the Wastewater Department Capital Improvements Budget which totaled \$1,367,000 for numerous purchases and projects with hopeful grant income of \$525,000. Matt had several small non-capital projects planned for 2024 in the amount of \$47,400. Jason reviewed the Operating Budget which showed projected income of \$4,020,200 and projected expenses of \$3,013,426 for income less expenses of \$1,006,774. Jason next reviewed the cash budget showing an ending cash balance on December 31, 2024 of \$1,225,639 making a cash difference of (\$1,054,561). Jason produced a Wastewater breakeven calculation for 2024 without an increase and one with a 2% increase.

The Board next discussed developing a depreciation account.

Mr. McBryan also suggested adding \$100,000 in both the Wastewater and Water budgets in anticipation of the upcoming City projects.

Lastly, Jason discussed the Water Department in Mr. Debo's absence who is recovering from knee replacement surgery. He reviewed the Water Department Capital Improvements Budget which totaled \$408,000 for eight different projects. He also reviewed non-capital purchases of \$23,750. Jason reviewed the Operating Budget which showed projected income of \$2,422,400 and projected expenses of \$2,234,820 for income less expenses of \$187,580. Jason next reviewed the cash budget showing an ending cash balance on December 31, 2024 of \$2,903,203 making a cash difference of \$18,803. Jason produced a Water breakeven rate calculation for 2024 without an increase and one with a 2% increase.

UNFINISHED BUSINESS

Mr. McBryan started a discussion on the salary increases which were given at the November 21st Board meeting and a lengthy discussion followed with no resolution agreed on and therefore no budget approval. Mr. Koch then cancelled the Regular Board meeting for December 5th and rescheduled a Budget Meeting for December 7th at 7 p.m. He also noted that there will be an "all department" Regular Board meeting on December 19th at 7 p.m. On motion of Tre Bittner, seconded by Tom McBryan, the meeting date changes were approved and Jason was asked to advertise the changes. Motion carried.

NEW BUSINESS

There was no new business brought up.

There being no further business, on motion made and seconded, the meeting adjourned at 10:35 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor