

REGULAR MEETING  
November 21, 2023  
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, November 21, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch  
Larry Welfer  
David Persing  
Tom McBryan  
Tre Bittner, constituting Board Members in attendance  
Jason Neidig, Manager  
Jeff Lewis, Flood Control Department Manager  
Michael Balducci, Solicitor  
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Persing led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the Regular Meeting of October 17, 2023 and called for any additions or corrections. There being no additions or corrections, on motion of Tre Bittner, seconded by Larry Welfer, the Minutes were accepted as presented. Motion carried.

Jason reviewed the Financial Reports. Both Departments are doing well. Water revenue remains good. Flood Department continues to be very consistent. On motion of Larry Welfer, seconded by Dave Persing, the Financial Reports were accepted as presented. Motion carried.

WATER DEPARTMENT REPORT

Mr. Debo was absent, recovering from knee replacement. Mr. Neidig gave the Water Department Report. All fire hydrants and blow offs were flushed the week of October 23<sup>rd</sup>. All were found in working order. Authority staff completed six dig outs in house. A 1" water service was relocated for the new Shannon Tire facility which has a targeted opening in February 2024.

Commonwealth Disposal started moving in equipment on November 2<sup>nd</sup> to begin the sludge pond cleaning on November 6<sup>th</sup>. Jason noted as of November 15<sup>th</sup> they hauled 97 loads equaling 582,000 gallons. They plan to be back 4 days

next week and then are calling it quits for the year. The Board will need to decide if they want Commonwealth Disposal back next year to fulfill the contract.

A meeting was held on Monday, October 30<sup>th</sup> with the City concerning Catawissa Avenue, Packer Street and North Seventh Street future projects.

The new NPDES Permit was received October 18<sup>th</sup>.

Buchart Horn is working on the Risk Management Plan.

Scott's written report contained information on the EPA/DEP inspection done on July 19, 2023 and the additional corrections that have been done.

### FLOOD CONTROL DEPARTMENT REPORT

Jeff reviewed his report and discussed activity since the last meeting.

Construction of the WPA stone wall replacement is complete and a punch list was developed for a few items that still need to be addressed.

Jeff met with Tom Hughes, PEMA State Hazard Mitigation Officer on November 16<sup>th</sup> at PEMA headquarters so he can assist Jeff in applying for the BRIC Grant by December 15<sup>th</sup>.

Actuators are now installed after 4 times of being machined incorrectly.

The LSA Statewide Grant is not being awarded until January.

The PPL reliability engineer did not foresee that power to Sunbury during high water would be lost due to the high water or a loss of another substation.

The float at the Reagan Street pump station failed and the cost to replace was estimated at \$800. Jeff explained it would be perfect to have 5 on hand but he could get away with 2 or 3 to have on hand.

### MANAGER'S REPORT

Jason is scheduling meetings with the Managers to review the current connection fee schedule and to develop recommendations for updates. As an example, he reported a request from McDonalds for a 2" meter pit. The Authority's current fee is \$1,000 but the Authority's actual cost is close to \$6,000 so at current rates it will take 20 years to recoup the Authority's cost.

Jason reported on the meeting concerning City projects and agreements. The next meeting is scheduled for November 30<sup>th</sup>.

The Oaklyn Baptist Church has agreed to repay the balance accrued for water usage over the past 12 years at a \$190 month for 2 years. The Water Department installed a meter in the Church house.

Jason has been working on budget numbers with the Managers, the Budget Committee and the Wage Committee.

An old fire truck has been stored in Jeff's garage and he would like it moved. Mr. Koch will talk with the City's fire department.

Jason started a discussion on comp time. Mr. Koch said this discussion will be continued in January.

On motion of Tre Bittner, seconded by Tom McBryan, it was moved to approve the Managers' Reports. Motion carried.

### ENGINEER'S REPORT

Jason reviewed Pat's written report. Jason noted items on Pat's report were already discussed. Mr. McBryan asked the status of fluoride. Jason said it will be addressed in the budget.

On motion of Dave Persing, seconded by Larry Welfer, it was moved to accept the written Engineer's Report as presented. Motion carried.

### SOLICITOR'S REPORT

Attorney Balducci reported on a discussion with Jason on tightening up bidding procedures for materials or services and will schedule a meeting with the Managers when time allows in December.

Mr. Balducci is working on a new Agreement with the City relating to exchange of services, waiving of certain costs and responsibility to restore street surface for certain kinds of street openings and other items. He will work on this further in December.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the Solicitor's Report as presented. Motion carried.

### UNFINISHED BUSINESS

NONE

### NEW BUSINESS

The list of expenditures from November 8, 2023 to November 21, 2023 was presented for payment. On motion of Tre Bittner, seconded by Larry Welfer, the list of expenditures was approved for payment. Motion carried.

Mr. Koch announced an Executive Session at 8:35 p.m. to discuss personnel issues and the meeting convened in Executive Section at 8:36 p.m. The meeting reconvened in General Session at 10:35 p.m. On motion of Tre Bittner, seconded by Tom McBryan, it was moved to increase pay levels by percentage for

the following employees: New employees 11%; Cost of Living 5%, Jenn Kremer 11%; Scott Debo 3%; Matt Billman 6%; Jeff Lewis 4% and Pat Bennett 6%.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to increase Jason Neidig's salary to \$120,000. Tom McBryan opposed the motion. Motion carried.

On motion of Tom McBryan, seconded by Larry Welfer, it was moved to increase the rent at the Water Department house from \$300 a month to \$500 a month. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 10:40 p.m.

Respectfully submitted:

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Vice Chairman

Approved:

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Solicitor