

REGULAR MEETING

June 6, 2023

7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, June 6, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch

Tom McBryan

Larry Welfer

David Persing

Thomas Krieger, constituting Board Members in attendance

Jason Neidig, Manager

Matt Billman, representing the Sewer Department

Patrick Bennett, Solid Waste/Recycling Manager

Karl Shellenberger, Engineer

Michael Balducci, Solicitor

Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the May 2, 2023 meeting and called for any additions or corrections. There being no additions or corrections, on motion of Larry Welfer, seconded by Dave Persing, the Minutes were accepted as presented. Motion carried.

Jason reviewed the April financial reports. Wastewater interest continues to be positive. Building and equipment maintenance is a little behind. Power purchase is working to the Authority's advantage. Solid Waste income is about \$14,000 behind target. Landfill fees are also behind target. Recycling Grant income is in the negative. On motion of Tom Krieger, seconded by Tom McBryan, the Financial Reports were accepted. Motion carried.

WASTEWATER DEPARTMENT REPORT

Matt Billman discussed items from Mike Kerstetter's written report.

Heim Electrical was at the plant on May 31st to install the insulator on pump #6 and they pulled wire from blower #3 to get an accurate measurement to replace the wiring.

Renegade Solutions is working on the programming of the new computer and also on the technical drawings for the cabinets. They are still waiting on components to be received for the SCADA upgrade. The new actuator was purchased for Spring Run on May 4th with a six to eight week lead time.

G & R Charles has completed the appropriate documents for the Court Street Separation project and notice to proceed was given. Mike is waiting on a start date from the contractor.

Mike's report listed the amended amount of the USDA Grant as \$2,017.01.

Work is ongoing at Church and Front Streets with Mr. Ward putting together drawings for the contractors to bid on. Mike is working on getting several prices for this project so that there are options as far as open trench work vs. slip lining.

Clyde Troutman returned to work full time on May 26th

Zach Zechman turned in his two week notice. His last day was June 2nd.

An incident on June 2nd was discussed. A mentally handicapped person was found around the clarifiers. He said he was after his shoe. Somehow he found his way in. Barrier blocks were placed as a temporary fix. Jason said a permanent fence will be installed.

SOLID WASTE/RECYCLING REPORT

Mr. Bennett gave a Transfer Station upgrade report. T-Ross started the scale and wall corrections on May 8th. The rear scale was moved ahead 18 inches. The wall was extended five feet to have a permanent barrier as a guide for pushing trash in. The corrections were finished on May 16th.

Fairbanks Scales inspected the scales on May 9th. The scales were perfect and needed no adjustments.

Pat reported 5,140 pounds of tin and 440 pounds of steel was sold to Jeff's Recycling. Pat also sent 22.56 tons of clear glass to Recycall.

The conveyor motor that was struck by the skid steer was repaired on May 25th by Novingers Welding from Herndon.

On May 19th Pat received the electronic check valued at \$3,983.54 from the 904 Recycling Grant.

Pat's report contained a chart of daily averages for Transfer Station tonnage in May. He also provided May previous tonnages from 2018 thru 2022.

MANAGER'S REPORT

Jason reported on requests for comparative quotes for slip lining vs. trench cutting to replace the pipe at the Church and Front Streets project. He said Mr. Ward is exploring all options. The engineering estimate for Front & Court Streets is \$23,000. About \$8,000 has been spent so far on the project.

Jason said he received some information on the Upper Augusta audit. It looks like at least one property owes about \$7,000.

The Transfer Station project is winding down.

The employee picnic will be held June 30th from 1 to 4 p.m.

Jason reported on his visit to the Lycoming County landfill last week. He said he had a positive discussion and Landfill personnel will be meeting with Jason here on June 20th.

Jason reminded the Board of the PMAA Convention in September.

A \$100,000 CD is coming due. Discussion followed. On motion of Tom McBryan, seconded by Tom Krieger it was moved to roll it over in a 12 month CD.

Jason said he has been invited to serve on the Committee for the Sunbury Comprehensive Plan.

On motion of Dave Persing, seconded by Tom McBryan, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Pat's written report listed the 2023 monthly capture rate which was reviewed by Karl. The 5-year rolling average as of March 31st is 84.2%.

The contractor for the Court Street project was given a notice to proceed with the work but as of now a start date has not been received. Attorney Balducci expressed concern about getting the contractor on the job.

Bid opening for the Aeration 4 to EQ Project was awarded to J.P. Environmental and the Contract has been executed. A preconstruction conference will be in mid June.

Karl presented Pay Requests 7 & 8 from T-Ross in the amounts of \$180,480.91 and \$167,883.74 respectively and recommended payment. On motion of Tom McBryan, seconded by Dave Persing, payment of Pay Requests 7 & 8 from T-Ross Brothers Construction was approved. Motion carried.

Pat has not had any more comments from DEP on the General Permit.

On motion of Larry Welfer, seconded by Tom Krieger, it was moved to accept the Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Mr. Balducci reported on PPL's right-of-way requests and said he received amended versions from PPL on May 30th and responded back today on his objections.

Attorney Balducci has heard nothing further from Mr. Scarcella on his Right to Know Request.

Mr. Balducci said he met with Jason and Emily to discuss the mechanics of the Consent process under the Drug and Alcohol Policy. It was decided that he should prepare a written description of the Consent process. He has done that and is ready to meet with Jason and Emily again.

On motion of Tom McBryan, seconded by Dave Persing, it was moved to accept the Solicitor's Report as presented. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. McBryan discussed the toe drains and said he feels the toe drains need to be thoroughly inspected. Jason replied that some cave-ins were already found.

The list of expenditures from May 17, 2023 to June 6, 2023 was presented for payment. On motion of Larry Welfer, seconded by Tom Krieger, the list of expenditures was approved for payment. Motion carried.

Mr. Koch announced an Executive Session at 8:51 p.m. to discuss a personnel issue and the meeting convened in Executive Session at 8:52 p.m. The meeting reconvened in General Session at 9:35 p.m. On motion of Tom Krieger, seconded by Dave Persing, it was moved to formally appoint Matt Billman as Sewer Department Manager and to pay him as an hourly employee (due to monitoring the sewer system during wet weather events) until December 31, 2023, at which time the arrangement with Matt will be reviewed. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:40 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor