

REGULAR MEETING

June 20, 2023

7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, June 20, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch
Larry Welfer
Tom McBryan
Tom Krieger
David Persing
Tre Bittner, constituting Board Members in attendance
Jason Neidig, Manager
Scott Debo, Water Department Manager
Jeff Lewis, Flood Control Department Manager
Pat Ward, Engineer
Michael Balducci, Solicitor
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Lewis led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the Regular Meeting of May 16, 2023 and called for any additions or corrections. There being no additions or corrections, on motion of Dave Persing, seconded by Tom McBryan, the Minutes were accepted as presented. Motion carried.

Jason reviewed the Financial Reports. Water revenue is slightly off. Interest income continues to be positive. Still waiting on PPL on the power expense. Flood continues to be very consistent. On motion of Larry Welfer, seconded by Tom McBryan, the Financial Reports were accepted as presented. Motion carried.

WATER DEPARTMENT REPORT

Scott reviewed his report and discussed activity since the last meeting. Personnel repaired a leak at the intersection of Church and Front Street. The 4" water main in the intersection was isolated. A new 4" valve was installed just north of the intersection. A boil advisory for 212-214 and 216 S. Front

Street was issued and lifted after two consecutive clear coliform and E-coli tests were taken.

Personnel were called to a water main break on Twig Lane. The pump station and water main belong to the Homeowners' Association. They hired G & R Charles to make the repairs.

Scott received a subdivision plan for the building at 320 N. 11th Street on the UPMC Hospital Campus. Scott advised Mike Rhodes in a letter that the building at 320 N. 12th Street is served by the 8" main which is owned by Drive and that a new main would possibly have to be installed to serve 320 N. 11th Street. Drive asked about the possibility of the Authority taking over the 8" main that serves the hospital. Before any decision is made Scott wants to pothole a few locations and confirm its exact location. Mr. McBryan advised it should be pressure tested before it is taken over. Scott is looking for as-builts and Mr. McBryan asked for the same drawing showing the sewer line.

EPA will be conducting an inspection on July 19, 2023.

Hydrants will be flushed the week of June 26th.

The cost of switching from powdered fluoride to liquid fluoride will be included in Scott's 2024 budget.

Scott provided the Board with a copy of the 2022 Consumer Confidence Report. The Report will be posted on the Authority's web page.

PennDOT is requesting a new 4" service to its salt brine building. The new service will come off the 6" main on VanHorn and Dewart Streets. This work estimated to be \$10,563.50 will be paid by PennDOT. PennDOT will obtain the Highway Occupancy Permit and do the blacktop restoration.

The School has paid the Authority's estimated cost of \$7,404.45 for the football field restoration project.

Sludge lagoon cleaning will most likely take place in September or October.

The river plant was shut down April 30th and was restarted May 23, 2023.

The draft NPDES Permit was received from PADEP on May 22, 2023. The draft Permit lays out the compliance schedule for relocating the overflow from Reservoir #4 which empties into Little Shamokin Creek to Reservoir #5 which empties into Shamokin Creek as five years.

Department staff assisted the office with red tags and shut offs.

FLOOD CONTROL DEPARTMENT REPORT

Jeff reviewed his report and discussed activity since the last meeting.

Delivery of Redi-rock has started and will be stored off site.

Construction of the WPA stone wall replacement should begin in July. Contractor will have 90 days to complete the project.

PEMA-FEMA will announce the BRIC Grant in August.

Actuators have been ordered for the Spring Run Pump Station Valve Actuator replacement.

Jeff has submitted the Grant request for the Flood Closure #1 Sill Replacement project. If approved the Grant should be awarded either July 18th or November 21st.

FEMA is currently doing a Flood Insurance Study of the West Branch of the Susquehanna River from Northumberland to Bradford.

GSH Roofing replaced the roof at the Shikellamy Avenue Pump Station. Insulation was added and crickets were added for proper flow to new larger and wider scuppers and downspouts.

Senator Culver's office directed Jeff to a one million dollar grant opportunity called the Local Share Account-Statewide for the toe drain rehabilitation work. Jeff said the grant is not currently taking applications but may start taking them on July 1st.

Mr. McBryan questioned how much of the toe drains have been tested which led into a discussion on the status of the toe drains. Mr. Ward said a Grant became available so that is why Jeff is looking into replacing the toe drains. Discussion ensued. Mr. Koch ended the discussion by saying the Board should wait to see if a Grant is received.

MANAGER'S REPORT

There was no update on security for Authority buildings and complexes. Jason said he is still looking for grant money.

Jason gave a report on his attendance at the Upper Augusta Township meeting on June 14th. They determined there are three Upper Augusta properties that are connected to the public sewer system but they are currently not being billed for the service provided. Jason said it is believed that the Authority took over billing for Upper Augusta sometime around 2012. Discussion followed. On motion of Tre Bittner, seconded by Dave Persing, Jason was directed to bill Upper Augusta directly for the three properties and it would be up to Upper Augusts to collect from its customers. Motion carried.

Derrick Backer has advised Jason that PennDOT will not be giving matching funds for two sewer/storm applications for the City's South Second Street project. Jason said he has made numerous attempts to contact Senator Schlegel regarding the matching funds needed for Mr. Backer to be able to apply for grants but to date has not been able to connect with her.

Jason next discussed the Contract with Klacik for the financial audit and possibly a single audit. The fee charged in 2021 was \$14,100. The bill for 2022 has not been received yet. Klacik is proposing \$15,000 for 2023 plus \$3,500 if a single audit is needed. The payroll prep fee is currently \$600 and would increase to

\$750. On motion of Tom McBryan, seconded by Larry Welfer, it was moved to continue with Klacik at the prices quoted. Motion carried.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Pat said all items on his written report had been covered by the Managers and he had no action items.

On motion of Larry Welfer, seconded by Tre Bittner, it was moved to accept the written Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Attorney Balducci said he has not received a reply from PPL to his message requesting additional changes in the language in the PPL rights-of-way requests to ensure PPL cannot have anything underground in the rights-of-way and to ensure the Authority can do work above or below ground in these areas.

On motion of Tre Bittner, seconded by Tom McBryan, it was moved to accept the Solicitor's Report as presented. Motion carried.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

Mr. Bittner read a letter written by Charlie Schlegel to Mike Kerstetter thanking him for his 38 ½ years of service to the Authority and wishing him well in his retirement.

The list of expenditures from June 7, 2023 to June 20, 2023 was presented for payment. On motion of Dave Persing, seconded by Larry Welfer, the list of expenditures was approved for payment. Motion carried.

The July meetings of the Board are scheduled for July 11th & July 18th.

Mr. Koch announced an Executive Session at 8:36 to discuss a personnel matter and the meeting convened in Executive Session at 8:37 p.m. The meeting reconvened in General Session at 9:06 p.m. Upon convening in General Session Vice Chairman Koch appointed Tom Krieger to the Personnel Committee along with David Persing and himself.

The next item of business was a motion by Dave Persing, seconded by Tre Bittner as follows: (1) Promote Hal Fazzini to the Sewer Plant Operator

Position. Hal's current wage is \$21.13 per hour and it is also moved to increase his current wage by \$2.00 an hour for the added hybrid responsibilities of the new position. (2) It was also moved to promote Blake Schrader to a hybrid position at the Sewer Plant with responsibilities as follows: the position would cover operations of the belt, filter press, assistance with Sewer Plant maintenance, and include responsibility for administering the Municipal Industrial Pre-treatment program (MIPP) due to Clyde Troutman's departure. Along with the promotion it is moved to increase Blake Schrader's pay from \$18.76 per hour to \$21.00 per hour. The promotions and hourly wage increase to be effective beginning June 21, 2023. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:18 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor