

REGULAR MEETING  
July 11, 2023  
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, July 11, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch  
Tom McBryan, via phone  
Larry Welfer  
David Persing  
Tre Bittner  
Thomas Krieger, constituting Board Members in attendance  
Jason Neidig, Manager  
Matt Billman, Sewer Department Manager  
Patrick Bennett, Solid Waste/Recycling Manager  
Michael Balducci, Solicitor  
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the June 6, 2023 meeting and called for any additions or corrections. There being no additions or corrections, on motion of Dave Persing, seconded by Larry Welfer, the Minutes were accepted as presented. Motion carried.

Jason reviewed the financial reports. Wastewater revenue continues to be positive at nearly \$30,000. Professional services are on the increase. Solid Waste revenue is higher than anticipated. Recycling is very consistent. Jason is still waiting for the grant to come in for the loader. On motion of Tom Krieger, seconded by Tre Bittner, the Financial Reports were accepted. Motion carried.

WASTEWATER DEPARTMENT REPORT

Matt Billman reviewed his report and discussed activity since the last meeting.

Heim Electrical was at the plant on June 13<sup>th</sup> and installed the new cables going from the press building to aeration blower #3. The cables were resistance tested when they were installed.

G & R Charles started work on the Court Street storm separation project today.

Matt said he received the de-obligation notice for the USDA Grant. He also said he has heard nothing on the Covid-19 PA small water sewer grant.

Matt said he met with Jason, Jeff and a representative of LIVIC Engineering on the Authority's current GIS programs. He said he also met with Jason, Scott, Bob Zimmerman and Mike Thomas of Meck-Tech to discuss Mr. Zimmerman's proposed project at the armory.

Matt also discussed multiple calls during heavy rains at the intersection of Second & Line Streets. The lines on Line Street are in good working order. Matt believes that the area is just over taxed and cannot handle the flows during a heavy rain event. Discussion followed.

Mr. Billman announced the retirement of Clyde Troutman effective June 30<sup>th</sup>.

The camera truck sold for \$32,771.

A pre-construction meeting will be held next Monday on the aeration project.

### SOLID WASTE/RECYCLING REPORT

Mr. Bennett reviewed his report and discussed activity since the last meeting.

The Waste Transportation Permit with an expiration date of September 2024 was received. Also received was the Waste Tire Permit which will expire May 31, 2024.

Tonnages increased once again with approximately 300 more tons this June than last year.

Pat sold a trailer load of plastics to NH Kelman and another trailer of mixed goods to Jeff's Recycling.

Pat's report contained a chart of daily averages for Transfer Station tonnage in June. He also provided June previous tonnages from 2018 thru 2022.

### MANAGER'S REPORT

Jason reported a transitional stage with the GIS system following Clyde's retirement. Blake Schrader has assumed the responsibilities for the MIPP process. Jason received a proposal from Livic Engineers of \$46,000 to convert to the latest GIS version plus a fee of \$1,500 a month for maintenance.

Jason said he is pushing Mr. Ward for the scope of the diverter project at the Transfer Station.

A bill of approximately \$19,000 was submitted to Upper Augusta Municipal Authority for payment.

The two open positions at the Wastewater Department have been filled pending results of the background checks and drug tests.

Jason said the employee picnic was a huge success.

Jason presented Pay Application No. 9 from T-Ross Brothers Construction in the amount of \$121,472.29. He said this was the final application. On motion of Tom Krieger, seconded by Tre Bittner, Pay Application no. 9 from T-Ross Brothers Construction in the amount of \$121,472.29 was approved for payment. Motion carried.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to approve the Managers' Reports. Motion carried.

### ENGINEER'S REPORT

Pat reported the Contractor for the Front and Church Streets sewer repair should be able to mobilize as soon as final word is received from PennDOT on the need for a highway occupancy permit. On motion of Tom Krieger, seconded by Larry Welfer it was moved to award the Contract for the Front and Church Streets project to Insituform Technologies, LLC, a division of Aegion in the amount of \$74,740. Motion carried.

Pat said all other items on his report had been covered by the Managers.

On motion of Tre Bittner, seconded by Larry Welfer, it was moved to accept the Engineer's Report as presented. Motion carried.

### SOLICITOR'S REPORT

Mr. Balducci reported PPL got back to him with another draft of their Easement. The Board decided that he should do nothing more with PPL and see what happens.

Attorney Balducci said due to questions raised at the last meeting he reviewed all of the past and present Agreements with the Upper Augusta Township Municipal Authority including the one in 2012 where the Authority took over Upper Augusta's billing. All Agreements provide that Upper Augusta customers are billed in the same manner as Sunbury Authority customers and not as bulk flow.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the Solicitor's Report as presented. Motion carried.

### UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. McBryan said PLGIT has a one year CD paying over 5% and felt that money should be moved into a CD with PLGIT.

The list of expenditures from June 21, 2023 to July 11, 2023 was presented for payment. On motion of Larry Welfer, seconded by Tom Krieger, the list of expenditures was approved for payment. Motion carried.

Mr. Koch announced an Executive Session at 8:16 p.m. to discuss a personnel issue and the meeting convened in Executive Session at 8:18 p.m. The meeting reconvened in General Session at 9:04 p.m. On motion of Tre Bittner, seconded by Dave Persing, it was moved to authorize Pat Bennett, Solid Waste Department Manager, to offer three full-time positions to three present part-time solid waste employees. This motion to be effective immediately. Motion carried.

Concerning the authority's email administration, on motion of Tom Krieger, seconded by Tre Bittner, it was moved to require that all email addresses shall be transferred to the Authority's domain in order to implement a global network. General Manager Jason Neidig, and Jenn Kremer shall be the only persons listed as authorized administrators. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:12 p.m.

Respectfully submitted:

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Vice Chairman

Approved:

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Solicitor