

REGULAR MEETING
February 7, 2023
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, February 7, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch
Tom McBryan
Larry Welfer
Tom Krieger
Tre Bittner, constituting Board Members in attendance
Jason Neidig, Manager
Mike Kerstetter, Sewer Department Manager
Pat Ward, Engineer
Dave Highfield, Engineer
Karen Campbell, Recording Secretary
Terri English

Mr. Koch called the meeting to order and led with the Pledge of Allegiance.

There was no one else but Ms. English present for public discussion.

Ms. English was present to discuss a bill she received for \$6,800 of which sewer usage was approximately \$4,200. There was an apparent leak in the kitchen of the unoccupied home. Brian and Rich from the Water Department were at the house to take pictures and reported that the problem was on the homeowner's end. Tre suggested giving her a break and recommended she be billed \$2,529.48 plus \$15.75 and give her a letter that it must be paid within 90 days or a lien will be filed for the full amount. Mr. Neidig countered that she has been given other credits and she still does nothing to improve the issues within her home. Other discussion followed. It was the consensus of the Board to wait for Attorney Balducci to return from vacation to discuss the matter with him and then decide how to proceed.

Jason said Derrick Backer, Lee Zeger and Jim Eister were supposed to be present at the meeting but did not show up. Jason said he received a letter and invoice from the City for an additional \$18,000 on the Reagan Street change orders. Mr. Koch asked Jason to email the letter and invoice to the Board members to review and discuss at the next meeting.

Mr. Koch presented the Minutes of the January 3, 2023 meeting and called for any additions or corrections. Mr. McBryan said under the Engineer's report the word rebid should be bid. There being no other additions or corrections,

on motion of Tom Krieger, seconded by Tre Bittner, the Minutes were accepted as amended. Motion carried.

Jason presented Resolution 2023-01 for disposition of 2015 financial and purchasing records and financial and payroll records. On motion of Larry Welfer, seconded by Tom McBryan, Resolution 2023-01 was adopted. Motion carried.

SEWER AND SOLID WASTE DEPARTMENT REPORTS

Mike reviewed his report and discussed activity since the last meeting.

As part of his written report to keep the Board advised Mike will now be providing a chart showing transfer station tonnage per day and a chart showing wet vs. dry average flows, Wet Weather Capture Rate, Total Precipitation in inches and a Summary Chart.

The roof is on at the Transfer Station, the curbing is poured and lighting is installed. The steps should be here next week.

Mike would like to purchase a CAT 920 wheel loader from Cleveland Brothers at a cost of \$193,550 of which \$95,000 will come from a Grant. Following discussion, on motion of Tom McBryan, seconded by Tre Bittner, it was moved to purchase a CAT 920 wheel loader from Cleveland Brothers at a cost of \$193,550. Motion carried.

In Mike's 2023 non-capital expenses for Solid Waste was the purchase of two new 8 cu.yd. containers. He requested permission to purchase the containers from Northeast Industrial Mfg. for \$8,050. Mike noted the cost was \$1,500 more than he had budgeted. On motion of Tre Bittner, seconded by Tom McBryan, it was moved to purchase the containers from Northeast Industrial Mfg. for \$8,050. Motion carried.

Also in Mike's 2023 non-capital expenses was the purchase of upgraded radiation equipment for the Scale House. He would like to purchase a Ludlum 375P-1000 monitor and printer for \$4,915. On motion of Tom McBryan, seconded by Tom Krieger it was moved to purchase the Ludlum 375P-1000 monitor and printer for \$4,915. Motion carried.

The new scale is being built with an estimated time of completion sometime in March. Mike is pushing the scale company so that the scale is installed prior to March 31st which is the ending date of the extension with DEP.

Mike obtained a third quote for repairing the recycling baler from DT Inspection Services for \$10,865. Mike said he is fully insured. Following discussion, on motion of Tom McBryan, seconded by Tre Bittner it was moved to have DT Inspection Services repair the recycling baler conditional on proof of insurance. Motion carried.

Mike received a deficiency letter from DEP on the Solid Waste Permit Application. Mike worked with Ross Torquata at Buchart Horn who submitted the Application. Buchart Horn addressed all the deficiencies and submitted them to DEP on February 1st.

Mike received quotes to move the recycling fence and take the bend out and straighten the fence. The quotes received were from Apollo Fencing \$3,993; Whistle Stop Fence Co \$3,800 and Buffalo Valley Fencing \$2,700. On motion of Larry Welfer, seconded by Tom McBryan it was moved to have Buffalo Valley Fencing move the fence at a cost of \$2,700. Motion carried.

Mike discussed the SCADA upgrade. He would like to proceed on an emergency basis to purchase and install a new computer, battery backup and programs for the control office, cell modems for the plant, Spring Run, Church and Reagan Street pump stations and programming to control pumps at the stations. He said any malfunction of the current equipment could cause extensive damage. He would like to make this purchase from Renegade Solutions at a cost of \$57,350. On motion of Tom McBryan, seconded by Tre Bittner, it was moved to proceed with the purchase subject to review by Attorney Balducci. Motion carried.

A meeting is scheduled for March 9th with EPA and DEP to tour the facility and pump stations to try to renegotiate the current NPDES Permit to go back to using the CSO pumps.

On January 9th personnel installed a weir in a storm basin along Front Street to try and slow down the flows to the pump station. The weir is designed to back up storm water on Reagan Street without causing the underpass to flood. The weir will be removed once the Susquehanna Avenue project is completed.

On January 16th the employee center's furnace stopped working. McCreary's HVAC gave a price of \$1,000 to get it running again. Mike said he has \$16,000 in his budget to replace the furnace in the garage this year. Rather than spend the money to repair the furnace in the employee center Mike would like to replace the furnace in the employee center first and put the garage furnace off until 2024. The prices obtained to replace the furnace are McCreary HVAC \$17,300; Paul's HVAC \$14,975 and LTS Plumbing \$10,990. Mike was asked to email additional information on the furnace to the Board members.

Clyde Troutman did research on computers for the Wastewater Department, for the Transfer Station and for the Water Department. The prices obtained are UP Elite Tower 600 G9PC \$1,662; Lenova ThinkCentre M70t Gen 3 \$1,487 and Dell OptiPlex 7000 \$1,275.66. On motion of Tre Bittner, seconded by Tom Krieger it was moved to purchase six DELL OptiPlex 7000 computers at a cost of \$1,275.66 each. Motion carried.

Mike noted no problems with the DEP recent inspection of the Transfer Station.

MANAGER'S REPORT

Jason said Lee Zeger issued the drawings on January 31st for the phase 1 utility design for the Susquehanna Avenue project.

DIR Security visited Authority facilities on January 27th to review camera, gate and lock system needs at each department. Jason and Managers are developing a project scope for security at the buildings and complexes.

Jason said the list of department liaisons needs to be updated.

Jason reported on an incident today at the Transfer Station where the new employee backed into the carport and destroyed it. This employee has had three accidents within the last 35 days and Jason would like to let him go. Following discussion, on motion of Tom Krieger, seconded by Tom McBryan, it was moved to allow the General Manager to handle the employee as he sees fit. Motion carried.

On motion of Tom Krieger, seconded by Tom McBryan, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Pat reported the 2022 capture rate average as of December 31, 2022 was 83.8% and the 5 year rolling average capture rate as of December 31, 2022 was 85.6%. January figures should be available shortly.

Bid opening for the Court Street Stormwater Improvement project on the PENNBID web system is scheduled for Tuesday, February 21, 2023 at noon.

Pat presented Application for Payment #5 from T-Ross Brothers for the Transfer Station project in the amount of \$236,702.02. On motion of Tom McBryan, seconded by Larry Welfer, Application #5 from T-Ross Brothers in the amount of \$236,702.02 was approved. Motion carried.

On motion of Tom Krieger, seconded by Tom McBryan, it was moved to accept the Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Attorney Balducci was on vacation so Jason reviewed his written report. He did note that Attorney Balducci is advising revising the Drug & Alcohol Policy. He also noted that the Giesen stormwater easement was completed and recorded.

On motion of Tom McBryan, seconded by Tom Krieger, it was moved to accept the Solicitor's Report as presented. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

The list of expenditures from January 18, 2023 to February 7, 2023 was presented for payment. On motion of Larry Welfer, seconded by Tom Krieger, the list of expenditures was approved for payment. Motion carried.

Mr. Koch announced an Executive Session at 9:30 p.m. to discuss a personnel issue and the meeting convened in Executive Session at 9:35 p.m. The meeting reconvened in General Session at 9:48 with no action being taken.

There being no further business, on motion made and seconded, the meeting adjourned at 9:49 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor