

REGULAR MEETING
February 21, 2023
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, February 21, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch
Larry Welfer
Tom McBryan
Tom Krieger
David Persing
Tre Bittner, constituting Board Members in attendance
Jason Neidig, Manager
Mike Kerstetter, Sewer Department Manager
Scott Debo, Water Department Manager
Jeff Lewis, Flood Control Department Manager
Pat Ward, Engineer
Michael Balducci, Solicitor
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Lewis led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch called for an Executive Session at 7:03 p.m. to discuss a personnel issue. The meeting reconvened in general session at 7:31 p.m. with no action being taken.

Mr. Koch presented the Minutes of the Regular Meeting of January 17, 2023 and the Special Meeting of January 31, 2023 and called for any additions or corrections. There being no additions or corrections, on motion of Tre Bittner, seconded by Tom Krieger, the Minutes were accepted as presented. Motion carried.

There were no financial reports to review.

Mike Kerstetter was present to discuss several issues. He presented quotes for the replacement of the furnace in the employee center as follows: McCreary \$17,300; Paul's \$14,975 and LTS \$10,990. Next was the hot water system. The quotes received for a tankless gas system were Home Depot \$977; BiLow \$2,823 and Supply House \$1,121.99. Mike next presented quotes for a 40 gallon hot water heater. The quotes were Home Depot gas \$549 & electric \$439; Lowes gas \$569 & electric \$449; and Coles Hardware gas \$649.99 & electric \$469. Discussion followed. On motion of Tom Krieger, seconded by Tom McBryan, it was

moved to accept the quote of LTS for the furnace in the amount of \$10,990 and to accept the quote of Supply House for a tankless gas hot water system in the amount of \$1,121.99. Motion carried.

Mike next discussed the emergency work on the SCADA system he would like to have done by Renegade Solutions in the amount of \$57,350 which is part of the \$242,120 two year cost. Mike outlined the reasons for the emergency work and quote process because his Department cannot comply with new wet weather NPDES requirements without upgrading the SCADA system. Attorney Balducci advised that Mike should make a reasonable effort to obtain another quote and advise any prospective bidder that the quote "is needed today and this work needs to be done tomorrow". On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the quote from Renegade Solutions in the amount of \$57,350 for the emergency work after making a reasonable effort to obtain another quote. Motion carried.

WATER DEPARTMENT REPORT

Scott reviewed his report and discussed activity since the last meeting.

Scott requested a committee to discuss the use of fluoride. Discussion followed. Mr. Koch appointed a Committee of Larry Welfer, Scott Debo, Jason Neidig and Pat Ward to discuss the pros and cons to the continued use of fluoride and bring a report back to the Board.

Scott next discussed the Unit 1 Replacement which he no longer could order a 2022 pickup from Zimmerman Motors thru COSTARS. Zimmerman provided Scott an updated COSTARS price for a 2023 Dodge pickup in the amount of \$50,776 which is \$6,326 more than the 2022 pickup truck. The increase given was attributed to limited production according to Mr. Zimmerman. Scott said he will also ask for prices from Apple Dodge and Apple Chevrolet both COSTARS dealers.

FLOOD CONTROL DEPARTMENT REPORT

Jeff reviewed his report and discussed activity since the last meeting.

The City awarded the bid for the WPA stone wall replacement to Glenn O. Hawbaker and construction should begin in May. They have 90 days to complete the project.

Notice of award for the BRIC Grant will not be given until May.

The police have only issued one citation for an ATV on the levee. By the time they receive a report and get to the scene they are gone.

Kratzer Oil is installing the new furnace at the Spring Run Pump Station. This replacement is a part of Jeff's non-capital 2023 budget.

Also as a part of Jeff's non-capital 2023 budget GES will make modifications to the telemetry stations by installing interface relays and perform PLC programming that will alert to any future power failures.

Jeff next discussed the Spring Run Pump Station Actuator Replacement. This is part of Jeff's 2023 capital budget. The budgeted cost was \$42,500 but the price has increased to \$43,700. Two actuators will be replaced at this Station. Scott said there are 22 actuators in the system provided by the Edwin Elliott Company and their role in the installation of the actuators has always been very limited. Flood Department staff does all the labor and Elliott directs the staff and makes all the final connections. Elliott has offered Facetime to Jeff during the installation. Jeff said if his staff sets it up themselves Edwin Elliott will still honor the warranty.

MANAGER'S REPORT

Jason gave an update of office personnel training by Jenn Kremer who passed her certification on best practices for accounts payable after a month-long training session with the Institute of Finance and Management. He also reported Emily has taken over most of the HR duties with health care.

Jason reported on a conversation with Elmer Danley who is asking for the fuel surcharge to be dropped.

He also reported on his meeting with Todd Troxell at Northumberland National Bank regarding the interest rate on Authority accounts. When faced with the possibility of moving some of the Authority's accounts, Mr. Troxell told Jason he had to do what he had to do. Mr. McBryan said the Authority should look at PLGIT and Fidelity Investments.

Jason updated department liasions and various committees. The list is attached to and made a part of these Minutes.

Jason reported on a request from Rafael Baez to install separate meters in two of his properties. Jason was advised to tell him if he wants separate meters it would be at his cost.

Jason discussed the Terri English issue with Attorney Balducci and a letter was sent out to her billing her \$2,574.25 and gave her 90 days to pay it or a lien will be filed for the full amount.

The invoice from the City was discussed. Mr. Krieger said regardless of the cost he felt the Authority received value and it should be paid. Mr. McBryan agreed. Mr. Bittner said the Board needs to be involved at the beginning of City projects and that request needs to be communicated to the City. Discussion followed. On motion of Tom Krieger, seconded by Tom McBryan, it was moved to pay the City's invoice in the amount of \$18,050.

On motion of Tre Bittner, seconded by Larry Welfer, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Pat provided a chart of the bids opened for the Court Street project and reviewed them with the Board. On motion of Tre Bittner, seconded by Dave

Persing, it was moved to accept the bid of G & R Charles in the amount of \$89,148 conditioned on review and approval of the bid by Buchart-Horn and Attorney Balducci. Motion carried.

The Water Plant has been having an issue with the formation of small mud balls in the filters. Pat and David Highfield will be visiting the plant on March 2nd to review the issue with Scott and Bob Herman. Pat indicated this is a no cost visit.

Pat advised Scott to wait on any action on the relocation of Reservoir #4 Outfall until he receives a clear picture from DEP.

A 2" fire service will be installed at Haven Ministry. There will be no change in the domestic line.

Prior to the meeting Pat provided Jeff Lewis with an updated cost estimate to review for Closure Structure No. 1

On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Attorney Balducci said Upper Augusta has acknowledged receiving the request for an audit but a reply has not yet been received.

Mr. Balducci is going back to work on the Authority's Drug and Alcohol Policy.

Attorney Balducci said no Complaint and no Writ have been filed regarding the Spring Run Pumping Station accident and therefore the Statute of Limitations has expired.

On motion of Tre Bittner, seconded by Larry Welfer, it was moved to accept the Solicitor's Report as presented. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

The list of expenditures from February 8, 2023 to February 21, 2023 was presented for payment. On motion of Dave Persing, seconded by Tom McBryan, the list of expenditures was approved for payment. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:20 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor