

REGULAR MEETING
August 1, 2023
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, August 1, 2023, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch
Tom McBryan
Larry Welfer
David Persing
Tre Bittner
Thomas Krieger, via phone, constituting Board Members in attendance
Jason Neidig, Manager
Matt Billman, Sewer Department Manager
Patrick Bennett, Solid Waste/Recycling Manager
Pat Ward, Engineer
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Welfer led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the July 11, 2023 meeting and called for any additions or corrections. There being no additions or corrections, on motion of Tom McBryan, seconded by Dave Persing, the Minutes were accepted as presented. Motion carried.

Jason reviewed the financial reports. Wastewater continues to be ahead of the game with revenue positive at nearly \$42,000. Professional Services are on the increase. Solid Waste revenue is about \$82,000 to the good. Landfill costs are up. Recycling continues to be consistent. Jason is still waiting for the grant to come in for the loader. On motion of Tre Bittner, seconded by Larry Welfer, the Financial Reports were accepted. Motion carried.

WASTEWATER DEPARTMENT REPORT

Matt Billman reviewed his report and discussed activity since the last meeting.

G & R Charles finished the Court Street storm separation project on July 24th. The sink holes that were found in the area of Court Street and River

Avenue were caused by wood and organic materials that were used to form the catch basins in the intersection decaying

Matt called for an update on the Covid-19 small water sewer grant and was told that the grant was not included in the July schedule and the State hopes it will now go on the September schedule.

The actuator for Spring Run was installed yesterday and today and is now fully operational.

Matt is looking into taking some of the storm water at Line and Second Streets off the system and sending it to Reagan Street.

A sink hole was found at the intersection of John Street and Fort Augusta Avenue. The old basin was removed and a precast basin was installed and broken line repaired.

The Board had a discussion regarding a vacant lot issue on Fifth Street.

Two new employees, Austin Meeker and Koby Schmidt, started at the Wastewater Department. Matt said they are fitting in well.

There is still about \$184,000 of work to be completed on the SCADA upgrade.

SOLID WASTE/RECYCLING REPORT

Pat reviewed his report and discussed activity since the last meeting.

The scale stopped working properly on Wednesday, July 5th. Only bag customers were taken until the scale was fixed Thursday, July 6th. A faulty cable underneath the scale was replaced.

A record 709.83 tons were taken in the week of July 17th to July 22nd.

A customer accidentally hit the fence on the road to the recycling center. Buffalo Valley Fencing made the repair which was covered by the customer's insurance company.

Pat sold a trailer load of plastics to NH Kelman and another trailer of mixed goods to Jeff's Recycling.

A revised set of Act 101 Section 902 Grant Disbursement forms were sent in on July 24th for the 902 Grant.

Pat's report contained a chart of daily averages for Transfer Station tonnage in July. He also provided July previous tonnages from 2018 thru 2022.

MANAGER'S REPORT

Jason said he reviewed the GIS proposal with the managers and reviewed LIVIC's quotes for three options for equipment. Jason recommended moving forward with LIVIC Engineering with a handling charge of \$1,500 a month based on time and materials. He said the monthly charge should work in the Authority's favor. On motion of Tom McBryan, seconded by Tre Bittner it was

moved to accept the recommendation of Jason Neidig and accept the quote from Livic Engineering. Motion carried.

Pat Ward and Robert Cramer visited the Transfer Station on July 18th to review the needs for the Diverter project. Engineering fees for the project are not to exceed \$11,000. Pat reviewed what work would be included in the quote. Pat was asked to do a concept drawing and a cost estimate. He quoted a cost of \$1,000 to \$2,000 for the drawing. On motion of Tre Bittner, seconded by Dave Persing, it was moved to have Mr. Ward proceed with a concept drawing. Motion carried.

The camera truck was sold for \$32,771 and the new owner took delivery on July 19th.

Jason said while bylaws and regulations are being reviewed he would like to update the employee manual. He will start the review process.

Jason updated the Board on a meeting he recently attended with the City officials regarding Catawissa Avenue and a variety of things dealing with the turnback to the City and the City receiving \$3 million to redo the Street but not covering water and sewer issues at a cost of \$1.6 million. Jason agreed to a meeting on September 19th with three Board members and two from the City. Tom said the Board should take the position that if the City is doing storm sewer they should do separation. The Board again stated the City should keep the Authority more involved with projects of this kind.

Jason presented an invoice from Buchart-Horn in the amount of \$6,858 for the construction phase of the Aeration project. On motion of Tom McBryan, seconded by Tre Bittner, the invoice from Buchart-Horn in the amount of \$6,858 was approved for payment. Motion carried.

The slip lining was to be done tomorrow but the contractor is now coming on Friday to do the cleaning. Jason said this will not delay the actual slip lining. Jason said there is an issue with the contractor's insurance dealing with the company's refusal to provide subrogation and indemnification. Mr. Krieger said then the contract should not be signed. Jason reminded the Board that there is a time issue on the slip lining. Discussion followed. On motion of Tom McBryan, seconded by Dave Persing, it was moved to proceed with the project without the insurance issue being resolved. Motion carried. Tom Krieger opposed the motion. All other Board members in attendance approved the motion.

On motion of Tre Bittner, seconded by Tom McBryan, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Pat's reported the 2023 monthly capture rate for June was 91% and the 2023 capture average rate as of June 30th is 77.8%. The 5-year rolling average as of June 30th is 81.3%. He said Matt will be taking over this report. Pat feels the weather is the culprit for the drop off.

Pat had nothing further to report as items on his report had already been covered by the Managers.

On motion of Tre Bittner, seconded by Tom McBryan, it was moved to accept the Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Mr. Neidig highlighted Attorney Balducci's written report. The Zimmerman project was discussed.

On motion of Tom McBryan, seconded by Larry Welfer, it was moved to accept the Solicitor's Report as presented. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. McBryan discussed taking more money from The Northumberland National Bank account and transferring it to the PLGIT account which is paying 1.75% higher than The Northumberland National Bank. Discussion followed. On motion of Tom McBryan, seconded by Tre Bittner, Mr. Neidig was asked to transfer One Million Dollars from The Northumberland National Bank account to the PLGIT account. Motion carried.

The list of expenditures from July 19, 2023 to August 1, 2023 was presented for payment. On motion of Larry Welfer, seconded by Dave Persing, the list of expenditures was approved for payment. Motion carried.

Mr. Koch announced an Executive Session at 9:12 p.m. to discuss a personnel issue and the meeting convened in Executive Session at 9:13 p.m. The meeting reconvened in General Session at 9:47 p.m. On motion of Tre Bittner, seconded by Dave Persing, it was moved to offer Jennifer Kremer the chance to shadow Karen Campbell in two upcoming Board meetings in order to become more familiar with the process of taking notes during a meeting. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:49 p.m.

Respectfully submitted:

Vice Chairman

Approved:

Solicitor