

REGULAR MEETING

September 16, 2025

6:00 P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was called to order Tuesday, September 16, 2025, at 6:25 pm at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norman Koch, Chairman
Thomas McBryan, Vice Chairman
Cory Fasold, Secretary/Treasurer
David Persing, Asst Secretary/Treasurer
Jerome Alex, Board Member
Derrick Backer, General Manager
Brian Michaels, Water Department Manager
Todd Kerstetter, Solicitor
Kathy Paige, Recording Secretary

Chairman Koch called the meeting to order and led the Pledge of Allegiance.

PUBLIC DISCUSSION

Chairman Koch stated that nobody was present for public discussion.

ITEMS FOR DISCUSSION

Chairman Koch presented the meeting minutes from August 19, 2025. There being no corrections on motion of Jerome Alex, seconded by David Persing, the minutes were accepted as presented. Motion carried.

Chairman Koch presented the special meeting minutes from August 11, 2025. There being no corrections on motion of Jerome Alex, seconded by Cory Fasold, the minutes were accepted as presented. Motion carried.

FINANCIAL REPORT

Derrick discussed the financial report. The financials showed a year-to-date variance of \$26,274.68, with a total income of \$523,506.33. On motion of Thomas McBryan, seconded by Jerome Alex, the Financial Reports were accepted. Motion carried.

Thomas McBryan brought the Board up to date on the million dollar investment of bonds. The bond earned \$17,550 for one month and normal interest would have been \$3,438. The additional value of the bond is \$14,112.

WATER DEPARTMENT REPORT

Brian reviewed his report and discussed ongoing items since the last meeting.

Brian reported that the Water Department ran a 6-inch fire service to the Christ Wesleyan Church on Market Street. The Water Department also fixed a couple of valve boxes for the city paving project.

Brian stated the sewer plant was putting in a catch basin today and they pulled a cork out of the main on South Second Street. They got it fixed without turning the water off. They opened up a couple of hydrants and lowered the pressure, and they plugged it.

Brian stated the Water Department will be flushing the fire hydrants the week of October 6th.

Brian also reported the Water Department replaced a Delpac LMI pump. A new backup was ordered.

Brian stated G&R Charles will be paving the driveway at the water plant starting tomorrow.

Brian reported that DEP was at the water plant on September 9th and 10th for the filter plant performance inspection. DEP will have a full report to us in 4-6 weeks. DEP did not find any major problems. Almost all of their recommendations from the last inspection 3 years ago were taking care of.

Brian also reported the Water Department staff helped the office with red tags and shutoffs.

Brian informed the Board that Jacob Peteroff gave his 2 week's notice on Friday.

Thomas McBryan started a discussion on the fluoride information given to the Board, which was prepared by Derrick. After highlighting the information in the document, Thomas recommended the Board reconsider removing the fluoride and to look into proper ventilation of the room instead. A discussion next ensued on the risks and benefits of fluoride and what steps the Board would like to take.

Brian presented the chemical bids and read each bid from each vendor for the Board. The Solicitor, General Manager, and Brian will review all the bids for compliance. The Board asked Brian to let them know what the prices were last year and report back. If everything looks good with the bids, the Board will accept the lowest bids. Brian will check on the Shannon bid and let the Board know his findings.

On motion of Thomas McBryan, seconded by David Persing, it was moved to accept the chemical bids from the lowest bidder for each chemical, with the exception of the Shannon bid. The awards are contingent of approval by the appropriate Municipal Authority officials after closer review of the bid submissions. The Shannon bid will be investigated further. Motion carried.

Attorney Kerstetter suggested for next year that the Municipal Authority advertise a time the bids will be open in the office and a bid sheet is produced for the meeting for the Board to review.

GENERAL MANAGER'S REPORT

Derrick started by reporting the Packer Street project will likely not start until the last week of September at the earliest with the possibility of it starting in October. The construction company does not have all the materials they need.

Derrick spoke with Pat about multiple projects the Municipal Authority currently has going on. Derrick and Pat spoke at length about the water intake line and toe drains.

Derrick had a meeting with James May, Congressman Meuser's Regional Director, and spoke about multiple projects, specifically the water intake. Mr. May suggested that the Municipal Authority get to him a preliminary description and a cost estimate for the first phase, which is to the pump house, so it can be

considered for a direct allocation from the federal government. Derrick explained to the Board the reasoning for putting half a million dollars for the project, the estimated cost of the project and what will need to be done for the project.

Derrick reported he had his weekly manager meeting and discussed how to approach upcoming projects and the budget. Derrick is setting up meetings with the managers to discuss their capital budgets.

Derrick met with Commissioner Beck to discuss the former Celotex site and ways to develop the site to help the county, city and the Municipal Authority.

Thomas McBryan started a discussion on how much the Municipal Authority is putting into the former Celotex site and what can be done for reimbursement. Attorney Kerstetter spoke about the Municipal Authority having a capacity charge, which is in the Municipal Authorities Act, to recoup costs. After discussion, the Board will review what regulation is currently in place and then decide if revisions need to be made.

ENGINEER'S REPORT

Derrick reviewed the fluoride removal consideration section of the report Pat Burke submitted to the board. The Board decided to send out notices to ask the public for their comments on the removal of fluoride. The notice will go out in the billing statements, put on the Municipal Authority's website, place in the newspaper, and send a letter to the professionals.

Brian discussed the design of the Water Treatment Plant (WTP) outfall relocation. Entech met with SMA staff on-site to discuss alternate routes for the discharge piping from Pond 4 that would not disturb the reservoirs embankments. Brian stated the existing pipe would go under the Little Shamokin Creek to a new pump station, under the softball field, and discharge into the Shamokin Creek. Entech submitted a proposal to complete the final design plans for this concept at a cost of \$22,000. The final design plans are due to PA DEP by November 1, 2025. The Board had questions if another route would be an option. A phone call was made to Pat for more discussion on alternatives routes for the WTP outfall relocation. Pat explained if we go a different route DEP may have the Municipal Authority do an embankment stabilization study. Thomas McBryan asked if the pump could be in the pond with the pipe going over the embankment and down into the creek. Pat did not consider that option and will think about how that would work. Pat will do a cost estimate of the current design but the deadline is November 1st for the design drawing. Pat will reach out and ask if the Municipal Authority can do anything on the side of the embankment which is only 4 or 5 foot tall, if that would call into question the stability of the other side of the embankment.

On motion of Thomas McBryan, seconded by Cory Fasold, it was moved to approve the concept design completed by Entech, contingent on possible other designs by the engineer, NTE \$22,000 engineering design plans. Motion carried.

SOLICITOR'S REPORT

Attorney Kerstetter reported that he sent an email to the Board regarding the disposal of property. The Municipal Authority has flexibility on how to get rid of property. Attorney Kerstetter suggested that the Municipal Authority give public notice of selling the truck. Derrick and Matt should come up with a plan on how to do the public notice and relay that to the Board.

ITEMS FOR DISCUSSION

Thomas McBryan started a discussion on the PMRS Minimum Municipal Obligation (MMO) Worksheet. Thomas explained the numbers on the worksheet including the unfunded liability amount. The MMO Worksheet was made available to the Board and the Board reviewed the plan.

Derrick discussed the LSA Grant Resolution 2025-04 for the water intake project. Derrick stated he is going to ask Entech for a proposal for a cost estimate because in order to apply for the grant, he needs an official cost estimate from an engineer on their letterhead. Derrick will bring that to the next meeting for review.

On motion of Thomas McBryan, seconded by Jerome Alex, it was moved to approve the Statewide LSA Grant Resolution 2025-04 for the water intake project. Motion carried.

NEW BUSINESS

None.

COMMENTS

Cory asked the Board their thoughts with the insurance policy. The Board held a discussion regarding the 2 insurance policy quotes. On motion of Thomas McBryan, seconded by David Persing, it was moved to add the insurance options from the special meeting to the agenda for the regular meeting. Motion carried.

On motion of Thomas McBryan, seconded by David Persing, it was moved to renew the insurance policy with Purdy Insurance and modify the current package. An evaluation will be done of assets, equipment vs. building. Remove the earthquake coverage and delete duplicate policies. Motion carried.

The list of expenditures from September 3 – September 16, 2025 was presented for payment. On motion of Jerome Alex, seconded by Cory Fasold, the list of expenditures was approved for payment. Motion carried.

Cory also brought up if the Board would like to change the Worker's Compensation policy. Derrick stated he will ask Adam to put in his recommendations for changes based off the conversations and email that to the Board.

There being no further business, on motion made and seconded, the meeting adjourned at 8:40 p.m.

Respectfully Submitted:

Recording Secretary

Approved:

Chairman