

REGULAR MEETING
November 19, 2024
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, November 19, 2024, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norman Koch, Chairman
Larry Welfer
Cory Fasold
Tom Krieger
David Persing
Tom McBryan
Tre Bittner, constituting Board Members in attendance
Jason Neidig, Manager
Brian Michaels, Water Department
Jeff Lewis, Flood Department Manager
Michael Balducci, Solicitor
Todd Kerstetter, Solicitor
Jenn Kremer, Assistant Recording Secretary
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Persing led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch called on Mr. Neidig to open the bids for chemicals. The bids submitted are set forth on the attached Schedule. Discussion followed. On motion of Tom McBryan, seconded by Tom Krieger, it was moved that following review the lowest qualified bids can be awarded. Motion carried.

Mr. Koch next presented the Minutes of the Regular Meeting of October 15, 2024 and called for any additions or corrections. There being no additions or corrections, on motion of Cory Fasold, seconded by Tre Bittner, the Minutes were accepted as presented. Motion carried.

Jason next reviewed the financial reports. He said water revenue is ahead of schedule and interest is to the good. Vehicle expense is running behind. Building and equipment maintenance are a bit behind too. Flood interest income is good. General supplies are slightly off with nothing else out of the ordinary. On motion of Tre Bittner, seconded by Larry Welfer, the Financial Reports were accepted. Motion carried

WATER DEPARTMENT REPORT

Brian reviewed his report and discussed activity since the last meeting.

Personnel repaired a 4" cross in the 500 block of North Seventh Street. Personnel fixed a one-inch line that was leaking at the intersection of Amy Street & North River Avenue. Personnel also ran a new service to the rear of 1216 Line Street, 338 N. Sixth Street and 625 Line Street.

G & R Charles hooked up all water lines on Susquehanna Avenue. New meters were installed at 7 Packer Street and also 116 Haas Avenue.

The River Plant pump was disassembled and taken to Motor Tech. Motor Tech will be up November 25th to install the pump.

Erik and Josh took the test today for their operator's licenses. Jake will be taking the 12 week water certification training starting December 10th.

Brian is working with Torie at Entech on getting a grant for the tank mixers. It will be a 90% grant. Torie is looking to apply for the \$125,000 grant.

The Water Department flushed hydrants and blowoffs the week of October 21st. All hydrants were found in working order.

The water intake inspection showed the intake is not as bad as it was thought it was going to be.

Brian's report contained an Operations Report for the month of October.

FLOOD DEPARTMENT REPORT

Jeff reviewed his report and discussed activity since the last meeting.

Jeff discussed the low precipitation during the month of October.

The information from the Railroad on Flood Closure #1 has been received and forwarded to Entech.

There was no update on the appropriations request thru Senators Casey & Fetterman regarding the toe drain project. There has also been no update from Representative Meuser.

The Act 13 Marcellus Shale Fund has not been awarded yet.

Jeff advised the Authority received \$400,000 of the \$500,000 requested from LSA. Discussion ensued on the use of the funds.

Norfolk Southern was not able to get a contractor to repair the damage the pesticide company did at the base of the levee slope beside their tracks near the VFW on Shikellamy Avenue until Spring.

Schnabel is still waiting on the project estimate.

GENERAL MANAGER'S REPORT

Jason said he can't justify that the higher bid cameras are any better than the lower bid and he therefore wants to move forward with DIR. Following

discussion, on motion of Tom Krieger, seconded by Tom McBryan it was moved to proceed with DIR. Motion carried.

A meeting will be set up shortly on the South Second Street property.

The river intake inspection was discussed further. Mr. McBryan said the line is 80 years old and the Authority needs to take a serious look at replacing the entire line. Mr. Fasold said he felt it would be wise to talk to people now to replace the line if the Authority is looking at replacing it in two years. Mr. McBryan said the engineer should look at it to give an estimate to replace the entire line.

Jason discussed his preliminary 2025 budget summary, the operational budgets and the capital improvement budgets for the Water Department and Wastewater. Mr. McBryan discussed Packer Street in the area of the railroad to Fourth Street and the need to have the engineer look at that area so that something is not put in there that is not going to solve the issues. Mr. Krieger said the depths are needed to prepare for future needs. Mr. Fasold talked about a 3% or 4% increase in rates for water and sewer. Mr. Fasold asked for a language change in the budgets from employee welfare to employee benefits.

Jason next discussed the capital budgets changing as grants come in. Mr. Bittner next gave a detailed change in health insurance by switching to Capital Blue Cross which resulted in a \$92,000 reduction. Following discussion he recommended that the current rate be accepted. On motion of Tre Bittner, seconded by Tom McBryan it was moved to accept the one year contract with Capital Blue Cross. Motion carried.

Jason gave an update on the police investigation into the \$3,500 stolen from the lockbox. The envelopes were found in the cemetery. Jen said \$2,519 was received from the Authority's insurance carrier. Adam Purdy does not think the incident will cause an increase in the Authority's insurance.

The Authority's workman's comp insurance is increasing about \$3,000.

Jason discussed PLGIT rates which are declining.

Jason passed around a check writing authorization for the proper officers to sign regarding the PLGIT account.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Jason reviewed Pat's written report. The NPDES effluent discharge relocation study was completed by Entech and submitted to PA DEP on time.

Pat's report said the exposed concrete top of the river intake showed signs of deterioration but other accessible areas were found to be in acceptable condition. Pat recommends budgeting for the rehabilitation of the top surface within the next three years.

On motion of Tom Krieger, seconded by Tre Bittner, it was moved to accept the written Engineer's Report. Motion carried.

SOLICITOR'S REPORT

Mr. Balducci is meeting with Attorney Kerstetter again in December to review the status of current and pending Authority projects.

The Basin 4 to EQ SCADA issue should be done in about two weeks.

Attorney Balducci reported he had a phone conference with Jason and a paralegal from the Authority's insurance attorney to prepare responses to plaintiff's attorney's discovery requests. Plaintiff's attorney filed an amended complaint correcting the address of the property on which the Plaintiff allegedly fell.

On motion of Tre Bittner, seconded by Cory Fasold, it was moved to accept the Solicitor's Report. Motion carried.

ITEMS FOR DISCUSSION

Jason said Matt and Brian drafted an amendment to overtime calculations. Jason asked for time to review it and present the amendment at the December meeting.

Following discussion, on motion of Tom Krieger, seconded by Tom McBryan it was moved to hire Jamison Hoover as a laborer in the Water Department.

Following discussion, on motion of Tom McBryan, seconded by Dave Persing, it was moved to have Entech process a Susquehanna River Valley Consumption Mitigation Use grant at a cost of \$4,500. Motion carried.

NEW BUSINESS

Mr. Fasold discussed a possible change in employee vacations. The manual now provides that employees can't carry vacation time forward and he would like to see it changed. Attorney Balducci said that should be something that is discussed by the Personnel Committee to bring to the Board.

Mr. Bittner reminded everyone that meetings will start at 6 p.m. starting with the first meeting in January.

The list of expenditures from November 6, 2024 to November 19, 2024 was presented for payment. On motion of Tre Bittner, seconded by Dave Persing, the list of expenditures was approved for payment. Motion carried.

Chairman Koch called for an Executive Session at 9 p.m. to discuss a personnel issue. The meeting convened in Executive Session at 9:03 p.m. and reconvened in General Session at 9:17 p.m. with no action being taken.

There being no further business, on motion made and seconded, the meeting adjourned at 9:18 p.m. Motion carried.

Respectfully submitted:

Chairman

Approved:

Solicitor

Chemical	Total 1 Year	Vendor	Total 1 yr Price	Unitwar	Total 1 yr Price	Shannon	Total 1 yr Price	Coyne	Total 1 yr Price	Carus
Delta Floc #801-no substitutions	18,000 Gallons	NB	--	5.43 / gal	\$97,740.00	NB	--	NB	--	X
Soda Ash Light	100,000 Pounds	0.42 / lb	\$42,000.00	0.42 / lb	\$42,000.00	NB	--	0.4283 / lb	\$42,830.00	X
Darco S-51-no substitutions	18,000 Pounds	5.74 / lb	\$103,320.00	NB		NB	--	3.9112 / lb	\$70,401.60	X
Shannon SL-5216-no substitutions	2,100 Gallons	NB	--	NB		23.47 / gal	\$49,287.00	NB	--	X
Potassium Permanganate	8,000 Pounds	5.74 / lb	\$46,000.00	2.38 / lb	\$19,040.00	2.47 / lb	\$19,760.00	2.6628 / lb	\$21,302.40	X
Chlorine	6 1-ton Cylinders	NB	--	3.365 / ton	\$20,190.00	NB	--	NB	--	X
Sodium Silica Fluoride	8,000 Pounds	NB	--	NB		NB	--	1.7259 / lb	\$13,807.20	X
Polymer Cytec-Superfloc A-100-no substitutions	2,000 Pounds	2.98 / lb	\$5,960.00	2.75 / lb	\$5,500.00	NB	--	NB	--	X

Winning Bids