

REGULAR MEETING

March 5, 2024

7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, March 5, 2024, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norman Koch
Thomas McBryan
David Persing
Thomas Krieger
Tre Bittner, constituting Board Members in attendance
Jason Neidig, Manager
Matthew Billman, Wastewater Department Manager
Patrick Bennett, Solid Waste/Recycling Manager
Michael Balducci, Solicitor
Patrick Ward, Engineer
Karen Campbell, Recording Secretary
James Eister, City Councilman
Dave Maneval, G & R Charles
Lee Zeger
Derrick Backer, via phone

Mr. Koch called the meeting to order and Mr. McBryan led with the Pledge of Allegiance.

Mr. Koch presented the Minutes of the February 6, 2024 meeting and called for any additions or corrections. There being no additions or corrections, on motion of Tom McBryan, seconded by Tom Krieger, the Minutes were accepted as presented. Motion carried.

Mr. Neidig gave a Financial Report which basically was for the first month of 2024. There is nothing out of order for Wastewater. Solid Waste was a little behind in revenue but expenses were in line. Recycling was also a little behind in revenue. On motion of Dave Persing, seconded by Tre Bittner, the Financial Report was accepted as presented.

WASTEWATER DEPARTMENT REPORT

Matt reviewed his report and discussed activity since the last meeting. Matt's report contained a chart of NPDES and Reported Values monthly averages for C BODS and TSS.

Aeration #4 project has begun. Matt said in April some changes will be made that will lower the cost of the project.

Digouts will begin shortly. Russ and the crew have compiled a list of the 211 catch basins and which ones need to be replaced this year. Matt said they plan to replace 10 to 20 a year.

Matt said personnel are setting up a new system to camera all sewer lines in the City. A thought is to do it by Wards starting in the 7th Ward. Matt has been in touch with a company out of Texas and they will be looking at the UV system to determine the cost of rebuilding it versus replacing it.

SOLID WASTE/RECYCLING REPORT

Pat reviewed his report and discussed activity since the last meeting.

February had a tonnage increase of 314.66 tons over the previous year. The total customer count for the month was 6,504 customers.

Pat explained the new Solid Waste Permit permits the Transfer Station to take residual waste. On February 22nd personnel went through a training session with the Wayne Township Landfill on the protocols and procedures on how to properly accept the waste.

The Northumberland County Annual Report was submitted February 29th. This report lets the County know how much recycling was produced in the City for the 2023 year. Pat said 517.75 tons were from residents and 226.85 tons were commercial.

The City cleanup will be held March 26th, 27th and 28th. The Transfer Station will be open to customers until noon and then from 1 p.m. to 7 p.m. it will be open for cleanup customers.

At this point Mr. Backer was able to join the meeting via phone and the meeting was turned over to Lee Zeger who shared the bid results for the base bid and Alternates 1 thru 6 for the City's Susquehanna Avenue Phase 1 project. He said if the City does the base bid and Alternate 1 and Alternate 2 the total will be \$3,287,747. Mr. Zeger next explained the funding allocated to the project. Discussion next centered on the Authority accepting a revised 24" lateral connection to save \$165,000. It was discussed to have the company that has the new product come in and discuss the product and also to check with companies that have used the product and their results. Another savings would be revising the ductile iron water main to C-900 to save \$33,600. Mr. Zeger reviewed the overall project comparison of the budget based on separation only vs. including water & sewer laterals which would have an increase to \$3,287,747. Mr. Zeger and Mr. Eister next answered questions from the Board. Mr. Zeger said his question is whether the City should continue the process knowing down the road the City should be short in funds. Mr. Eister said they would need an answer from the Authority because the City would need to accept the bid results by the City's next meeting on March 21st. Mr. Koch and the Board members thanked the City personnel and they then left the meeting.

MANAGER'S REPORT

Jason reported the service connection fees have been revised based on discussion at the last meeting and the Rules and Regulations manuals have been updated.

Reynolds Iron Works has not responded to Jason's requests for an updated quote to do the scale bay at the Transfer Station. T. Ross was also contacted for a quote and Jason is waiting for that reply. Jason said he is reaching out to other vendors.

The EPA's third party review of the current level of security of the SCADA system is complete for both the Water and Wastewater systems.

Jason gave an update on his discussion with Jay Alexander after receiving a letter from Jay requesting a 5 year contract and requesting \$1.00 more for 2025.

Brian Betz will be coming to the April 2nd meeting.

Matt Billman and Pat Bennett will be taking two day basic training.

Discussion was had on who is responsible for digouts on State Streets. Mr. McBryan said they should be the responsibility of the Authority.

The employee picnic will be held June 28th.

Jason advised the Board of a certificate of deposit maturing and asked how they want it reinvested. The Finance Committee will review.

Jason reminded the Board of PMAA Board member training.

On motion of Tom Krieger, seconded by Tom McBryan, it was moved to approve the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Mr. Ward advised he will be retiring on June 7th. Scott Russell has advised that Buchart Horn would like to continue as the Authority's engineer.

Pat reviewed the calculations from CED Engineering for stormwater runoff for the City's Sweeps 2 Project. The stormwater management plan has been modified so that runoff from the site does not exceed pre-development runoff. Pat said based on the revised information he recommends approving the development plan.

On motion of Tom McBryan, seconded by Tom Krieger it was moved to accept the Engineer's Report as presented. Motion carried.

SOLICITOR'S REPORT

Attorney Balducci said Jason, Pat and the Committee should review the Wayne Township Agreement and reach a consensus on terms of the Agreement and discuss what they would like to see in a new Agreement. He said the process should start as soon as possible and have an understanding with Wayne Township no later than June 1st.

Mr. Balducci provided a draft engineering RFP to Jason so that the Committee can lay out the timetable and process for soliciting the request for proposals.

Attorney Balducci is waiting to hear back from the City on the Agreements he provided to Mr. Eister.

Mr. Balducci advised the Board to move on a successor to him. Mr. Kreiger expressed his desire to solicit interest with an RFP.

On motion of Tre Bittner, seconded by Dave Persing, Mr. Balducci's report was accepted as presented. Motion carried.

ITEMS FOR DISCUSSION

The bids for the Susquehanna Phase I project were discussed. On motion of Tom Krieger seconded by Tom McBryan, it was moved to accept the Base Bid plus Alternates 1 & 2 of the Susquehanna Phase 1 bid numbers with the engineering savings to be determined at a later date. Motion carried. Jason was asked to forward a letter to Mr. Backer.

The Personnel Committee recommended the hiring of Hunter Marcheski for the Water Department open position. On motion of Tom McBryan, seconded by Tre Bittner, it was moved to hire Hunter Marcheski. Motion carried.

NEW BUSINESS

The list of expenditures from February 20, 2024 to March 5, 2024 was presented for payment. On motion of Tom Krieger, seconded by Dave Persing, the list of expenditures was approved for payment. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:17 p.m.

Respectfully submitted:

Chairman

Approved:

Solicitor