

REGULAR MEETING

July 9, 2024

7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, July 9, 2024, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norman Koch

Thomas Krieger

Thomas McBryan

David Persing

Larry Welfer

Cory Fasold

Tre Bittner, constituting Board Members in attendance

Jason Neidig, Manager

Matthew Billman, Wastewater Department Manager

Patrick Bennett, Solid Waste/Recycling Manager

Patrick Burke, Engineer

Michael Balducci, Solicitor

Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Billman led with the Pledge of Allegiance.

There was no public discussion.

Mr. Koch presented the Minutes of the June 4, 2024 meeting and called for any additions or corrections. There being no additions or corrections, on motion of Tre Bittner, seconded by Cory Fasold, the Minutes were accepted as presented. Motion carried.

Chairman Koch called for the Financial Report. Mr. Neidig said Klacik was in today and he will have complete financials at the next meeting.

WASTEWATER DEPARTMENT REPORT

Matt reviewed his report and discussed activity since the last meeting. Matt's report contained a chart of NPDES and Reported Values monthly averages for C BODS and TSS which he reviewed.

Aeration #4 project was updated by Matt. The steps to get to the vault have been placed. The programming needs to be completed and tested.

The Susquehanna Avenue project was updated. The sewer main is run up the middle of the 600 block. Storm is run to the intersection of Greenough and Susquehanna Avenue. Four customers have had their laterals replaced in the 500

block. Quite a few customers have been asking if the Authority could take payments. Discussion followed. Mr. Fasold said only one option should be given and he suggested one year at no interest. Jason was asked to put this on next week's agenda for a decision.

During the week of June 17<sup>th</sup> blower #1 failed and would not run. Blower #2 was placed back in service. Matt said PCS will be in tomorrow to look at blower #1. Jason said he is looking at blowers for capital budget purposes. Mr. Krieger asked for a spread sheet of h.p. for blowers.

The Catawissa Avenue project is being scheduled for July 29, 30 and 31 pending PennDOT's approval of the detour plan.

Jason and Matt met with PennDOT on the South Second Street project. The City was able to get a \$241,000 grant for the Authority work for this project. The work area will be from the bridge down Second Street to the intersection with Front Street.

Matt next discussed an issue on Susquehanna Avenue Phase I but also tied into Packer Street. A storm line runs directly under the pool at 736 N. River Avenue. Matt said a sanitary line could already be there and he can run a sewer line to two homes and then to Susquehanna Avenue. Matt said the issue was should he do this or let it alone. Discussion followed. Mr. Krieger suggested putting a lateral in and then it is there if the Authority would need it.

### SOLID WASTE/RECYCLING REPORT

Pat reviewed his report and discussed activity since the last meeting.

Pat reported a record 117.01 tons were taken in at the Transfer Station on June 1<sup>st</sup>. There were 110.99 tons less trash taken in in the month of June 2024 than June of 2023. The overall tonnage for the first half of 2024 is up 684.36 tons from last year at this time.

A trailer of mixed goods was sold to Jeff's Recycling. Pat sold 19.55 tons of clear glass to Recycall and 17.06 tons of plastics to Kelman.

The recycling gate is up and running. The tech came in and said he did not work on that type of gate so personnel worked on it themselves.

Pat's report contained a chart of daily averages for Transfer Station tonnage in June. He also provided June previous tonnages from 2019 thru 2023. Mr. McBryan asked Pat to do a column showing overall tonnages on a monthly basis from haulers.

### MANAGER'S REPORT

Mr. Neidig noted the change requested by Mr. McBryan has been added to the Financial Report of investments.

DIR has backed out of the department security project. Jason is searching for another company.

Jason will reach out to Board members when the next meeting on South Second Street is scheduled.

Jason and Jenn have a meeting scheduled with Attorney Balducci on July 17<sup>th</sup> to finalize the updates to the employee handbook.

Bob Herman has given notice of his retirement.

Jason will continue to be the voting delegate at the PMAA Convention in September.

A letter was received from Attorney Rick Shoch in response to the Authority's lien letter regarding the Peters property on Reagan Street. He is asking for a waiver of interest and penalties because of not receiving bills in the past. Mr. Neidig found nothing in Jalee's notes to show why bills were not sent. Mr. Krieger said it is obviously the fault of the Authority and asked Jason to put the issue on the agenda for the next meeting. Mr. Fasold said they should be given a 30 day time limit to pay minus the interest and penalties. He asked that the offer be sent by certified mail so the clock runs.

City Councilman, John Barnhart, would like a second City cleanup in October. Jason was asked to find out what the entire City Council would like to do.

The contractor changed its direction on quoting lateral installs on the Susquehanna Avenue Phase 1 project making the Authority responsible for contacting customers and providing quotes for replacing laterals which Jason was told was \$250 per foot. Discussion followed. Discussion also was had on tracking flush truck hours and billing the contractor. Mr. Krieger suggested waiting to see what the contractor charge is per lineal footage and then discuss how to proceed.

On motion of Tom Krieger, seconded by Tre Bittner, it was moved to approve the Managers' Reports. Motion carried.

### ENGINEER'S REPORT

Pat said most of the items on his report were already covered. He is working on the preliminary design involving replacing the existing 10" terra cotta sanitary sewer line between Edison Avenue and the Conrail tracks. Mr. McBryan said the Authority should determine what needs to be done there and Lee Zeger should do the design with Pat's review. Mr. Zeger should be asked when the work on the pumping station is going to be completed since the Authority's Engineer is new on Board and needs time to review. Attorney Balducci suggested a transition meeting with Lee would be appropriate.

On motion of Tom Krieger, seconded by Dave Persing, it was moved to accept the Engineer's Report as presented. Motion carried.

### SOLICITOR'S REPORT

The Clinton County Solid Waste Contract renewal has been signed, sealed and delivered.

Mr. Balducci has talked with Attorney Kerstetter and will be scheduling a meeting to discuss transition and bringing him up to speed.

The Consulting Engineer Agreement has been signed.

A condemnation notice has been received from PennDOT. Mr. Balducci talked with Brian Michaels and then to a PennDOT representative who said they will be in touch with Jason and will send an offer to compensate the Authority.

A foreclosure notice for 420 North Fourth Street was received and forwarded to Jenn to file a lien and give the Sheriff the amount of the lien.

Mr. Balducci reviewed proposed Resolution 2024-05.

On motion of Cory Fasold, seconded by Tre Bittner, it was moved to accept the Solicitor's Report. Motion carried.

### ITEMS FOR DISCUSSION

Resolution 2024-05 to adopt the Sewer Main/Lateral Line Policy was presented for discussion. On motion of Dave Persing, seconded by Tom McBryan it was moved to adopt Resolution 2024-25 Sewer Main/Lateral Line Policy effective immediately. Motion carried. Jason said it will be posted on the website and facebook and is hoping to somehow put it on the Authority's billing.

A long discussion followed on changing the Transfer Station credit card fees to a convenience fee system paid by the customer. On motion of Tom McBryan, seconded by Tre Bittner it was moved to change the Transfer Station credit card fee to a convenience fee system paid by the customer. Mr. Welfer, Mr. Bittner and Mr. Persing voted yes with Mr. Fasold, Mr. Krieger and Mr. McBryan opposing the motion. Mr. Koch then voted yes and the motion carried. Mr. Fasold asked Jason if he was going to account for this money separately and he replied yes.

### OLD BUSINESS

Mr. Koch asked the status of the Agreement with the City. Mr. Balducci noted that there has not been a response from the City. Discussion followed. Mr. McBryan said the City should be told if we can't come to an agreement then you will be billed for water and sewer. Attorney Balducci discussed the background of the Agreement again. Jason was asked to draft a letter for the Board to review and Mr. McBryan will talk with Councilman Eister.

### NEW BUSINESS

Mr. Krieger said the Americus would like to put a water line in to a storage building but don't want to be charged for two flat fees. Jason was asked to put the request on the next agenda for discussion.

Tre told Mr. Burke he is looking forward to working with Tori on communication and applying for PMAA awards.

The list of expenditures from June 18, 2024 to July 9, 2024 was presented for payment. On motion of Larry Welfer, seconded by Dave Persing, the list of expenditures was approved for payment. Motion carried.

Mr. Fasold again brought up negative interest on the Recycling Report. He said it should be interest expense not negative interest. Jason asked Cory to work with him at budget time to change the column names.

There being no further business, on motion made and seconded, the meeting adjourned at 9:45 p.m.

Respectfully submitted:

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Chairman

Approved:

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Solicitor