

REGULAR MEETING  
February 6, 2024  
7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, February 6, 2024, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norm Koch  
Tom McBryan  
David Persing  
Larry Welfer  
Tom Krieger  
Cory Fasold  
Tre Bittner, constituting Board Members in attendance  
Jason Neidig, Manager  
Matthew Billman, Wastewater Department Manager  
Patrick Bennett, Solid Waste/Recycling Manager  
Michael Balducci, Solicitor, via phone  
Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the January 2, 2024 meeting and called for any additions or corrections. There being no additions or corrections, on motion of Dave Persing, seconded by Larry Welfer, the Minutes were accepted as presented. Motion carried.

Mr. Koch called for approval of Resolution Number 2024-01, the disposition of 2016 records. On motion of Tom Krieger, seconded by Tre Bittner, Resolution Number 2024-01 was adopted. Motion carried.

Mr. Koch next gave Committee and Liaison Assignments as follows:

Water Department – Dave Persing  
Flood Department – Tom Krieger  
Wastewater Department – Tom McBryan  
Solid Waste & Recycling - Tre Bittner & Cory Fasold  
Office – Norm Koch  
Health & Welfare – Larry Welfer  
Personnel – Norm Koch, Tom Krieger & Dave Persing  
Budget – Dave Persing, Larry Welfer, Cory Fasold & Jason Neidig  
Finance – Tom McBryan, Tre Bittner, Cory Fasold & Jason Neidig

Mr. Neidig was asked to prepare a written list and distribute it to the Board members.

### WASTEWATER DEPARTMENT REPORT

Matt reviewed his report and discussed activity since the last meeting. Matt's report contained a chart of NPDES and Reported Values monthly averages for C BODS and TSS.

At Second & Line Streets crews televised Patch Alley. The only things found were two root balls but Matt said they were not big enough to explain the intersection not draining. A discussion followed on several options to correct the problem. Jason was asked to discuss with the County the possibility of getting ARPA funds to use to correct the problem.

Crews are continuing to televise in the area of Sixth Street to see if there are any feasible ways to get the artesian pond off the Sixth Street line. Matt said he is looking into the possibility of going from Sixth Street down to Short Street to tie into a 15 inch sewer line and eventually into the gut. The length would be about 350 feet which at today's price would be about \$13,000 for the 350 feet.

The aeration #4 project is set to start in mid February. A pre kick off meeting via phone is scheduled for February 8, 2024 at 11:30 a.m.

### SOLID WASTE/RECYCLING REPORT

Pat reviewed his report and discussed activity since the last meeting.

January had a tonnage increase of 66.50 tons from the previous year. The total customer count for the month was 7,663 customers.

Pat gave an update on the January 3<sup>rd</sup> power outage at the recycling building. Personnel tried to keep the center open by putting out extra containers but unfortunately he had to shut the center down on January 10<sup>th</sup> and reopened again on January 19<sup>th</sup>.

A trailer load of mixed goods was sold to Jeff's Recycling on January 31<sup>st</sup>.

Pat explained 902 and 904 grant funding and what it is used for.

Pat reported the DEP inspection went well.

Pat's report contained a chart of daily averages for Transfer Station tonnage in January. He also provided January previous tonnages from 2019 thru 2023.

### MANAGER'S REPORT

Jason reminded the Board members to return their Ethics forms.

Matt Billman, Scott Debo and Jason met today to begin the review of the fee schedule for connections. They are trying to set up something for commercial connections and hope to have a recommendation at the March meeting.

Jason asked for an updated quote from Reynolds Iron Works which would involve a diverter system for only one trailer bay instead of two. Jason said he reached out to Tom Ross and forwarded the project info to him.

A new main circuit board was purchased to add to the back-up parts for the UV system. Jason said this will hopefully buy some additional time to determine a replacement plan for the system. He is continuing to search for grant money to help offset the cost of a new system which is estimated at \$680,000.

Personnel are working with EPA to review and determine the level of security for the SCADA and general computer systems. A series of meetings will follow.

Authority staff and Tom McBryan met with City officials to review the water, wastewater and storm water plans for the City's SWEEP project. Mr. McBryan gave an overview of the meeting.

Jason has a letter from Jeff Lewis that needs to be signed for a toe drainage grant.

Jason gave an update on a meeting with Jay at Wayne Township. Jay wants the same contract on a year by year basis with an additional \$1 per ton. Jason wants to lock it in for a specific term. Mr. McBryan wants a five year deal. Mr. Krieger asked Attorney Balducci to review the existing contract to see if it needs to be bid.

Jason reported no liens were filed on the Monte Peters property on Arch Street.

Attorney Balducci asked Jason if he could obtain a copy of the RFP for security on the Wyoming Valley Authority project.

PMAA Board members training will be held March 21<sup>st</sup> in Camp Hill.

On motion of Tom Krieger, seconded by Tre Bittner, it was moved to approve the Managers' Reports. Motion carried.

### ENGINEER'S REPORT

Jason reviewed Pat's written report. There is no change on the Zimmerman Armory project.

The Aeration Basin No. 4 conversion contractor, J.P. Environmental, estimates they will be finished with the work by the end of April 2024.

The developer of the new McDonald's project has addressed all of Pat's concerns. Mr. McBryan asked about the grease trap and Mr. Billman said it will be a large outside grease trap.

On motion of Larry Welfer, seconded by Dave Persing, it was moved to accept the Engineer's Report as presented. Motion carried.

### SOLICITOR'S REPORT

Attorney Balducci said his to do list includes dusting off the RFP for engineering services and updating the employee handbook with recent changes.

Questions arose about showing depreciation in the Authority's financial statements. Mr. Fasold said depreciation should not be a part of the budget. A discussion followed on depreciation and a capital improvement fund.

Chairman Koch asked the Finance Committee consisting of Tom McBryan, Cory Fasold, Tre Bittner and Jason Neidig to look into a capital improvement fund.

Attorney Balducci prepared draft Agreements with the City. He wants to do a letter setting forth the background for the Agreement and schedule a meeting with Tom McBryan and Committee members..

On motion of Dave Persing, seconded by Tom Krieger, Mr. Balducci's report was accepted as presented. Motion carried.

#### ITEMS FOR DISCUSSION

Mr. Krieger and Mr. Billman reviewed the bills submitted by the property owner of 240 S. Tenth Street. Mr. Krieger recommended the Authority pay for the sidewalks only for the property at 240 S. Tenth Street. On motion of Cory Fasold, seconded by Tom McBryan, it was moved to accept the recommendation of the Committee and pay for the sidewalks only. Motion carried. Mr. Neidig was asked to send a letter to the property owner.

#### NEW BUSINESS

Mr. Bittner asked what the Board planned to do to honor Mr. Schlegel. A thought was to dedicate the Board Room in his honor. Tre was asked to author a letter for the Board members to sign.

The list of expenditures from January 17, 2024 to February 6, 2024 was presented for payment. On motion of Tre Bittner, seconded by Tom McBryan, the list of expenditures was approved for payment. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 8:40 p.m.

Respectfully submitted:

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Vice Chairman

Approved:

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Solicitor