

REGULAR MEETING

August 5, 2025

6:00 P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, August 5, 2025, at 6:00 pm at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norman Koch, Chairman
Thomas McBryan, Vice Chairman
Cory Fasold, Secretary / Treasurer
David Persing, Asst Secretary/Treasurer
Thomas Krieger, Board Member
Larry Welfer, Board Member
Jerome Alex, Board Member
Matthew Billman, Wastewater Department Manager
Patrick Bennett, Solid Waste/Recycling Dept Manager
Todd Kerstetter, Solicitor
Tori Morgan, Engineer
Kathy Paige, Recording Secretary
Francis Scarcella, The Daily Item

Chairman Koch called the meeting to order and Mr. Krieger led the Pledge of Allegiance.

ANNOUNCEMENTS

Chairman Koch made an announcement. An Executive Session was held, per request of the Chairman, on Thursday, July 24, 2025, from 4:00 pm to 5:55 pm to discuss a personnel matter. A second executive session was held, per request of the Chairman, on Thursday, July 31, 2025, from 4:00 pm to 5:15 pm to discuss a personnel matter.

PUBLIC DISCUSSION

Chairman Koch stated that nobody was present for public discussion. Mr. Scarcella from The Daily Item remarked on how kindly Pat Bennett treats everyone who visits the transfer station.

ITEMS FOR DISCUSSION

Chairman Koch presented the meeting minutes from July 1, 2025. There being no corrections on motion of Thomas Krieger, seconded by Jerome Alex, the minutes were accepted as presented. Motion carried.

Chairman Koch stated the financial reports were in the packets and he did not see any issues. Chairman Koch asked if anyone had any questions, and if so, he would talk to Carin and get them answered.

WASTEWATER DEPARTMENT REPORT

Matt reviewed his report and discussed ongoing items since the last meeting. The Packer Street pre-construction meeting is scheduled for August 15, 2025, at 10:00 am at the DPW building. Matt spoke to Pat Burke and Pat was unaware of the meeting. Matt asked the Board if a representative from Entech should attend the meeting. Cory stated that if Matt felt comfortable with the details of the meeting, he should attend without a representative from Entech and if any questions come up, make a note of it and ask Entech after the meeting.

Matt reported CSO Pump #6 is at the repair shop and is waiting to be diagnosed.

Matt stated that Pat, Jason and he met with the Army Corps of Engineers regarding 2nd and Line Street. The Army Corps of Engineers requested GIS information for the area. With that information, they are able to run models for the Municipal Authority at no charge to see what's possibly causing the flooding issue and may be able to offer a solution. Matt's waiting to hear back from them.

Matt reported Keystone Engineering was onsite on July 28, 2025, and installed the new cell modems at the pump stations and installed the firewall at the plant.

Matt discussed the PLC replacements at Church and Reagan Street. This is on the Capital Improvement list for this year. The low bid was from Keystone Engineering to replace the PLC, input/output modules, the HMI screen, and the battery backup. The quote was \$32,320 per station, so for both stations the total would be \$64,640. Currently, those PLC's are out of commission. Both stations are running on the backup system. Cory asked what was budgeted for the PLC's. Matt stated that the overall SCADA project was lumped together when the budget was done last year. We had \$178,000 in the budget and currently \$22,000 was used for the cell modems and firewall. The remaining \$90,000 would be used to replace the remaining PLC's. Many of them are outdated. Matt and the plant operator will be finding out which ones are the most critical, come up with a plan, and replace those PLC's. There are 13 PLC's at the plant. Thomas Krieger suggested figuring out the total cost of replacing all the PLC's for the future budget as soon as possible.

On motion of Thomas Krieger, seconded by Cory Fasold, it was moved to approve PLC replacements at Church and Reagan Streets. Motion carried.

SOLID WASTE, RECYCLING, & FLOOD DEPARTMENT MANAGER'S REPORT

Pat reviewed the Flood Control Report. There was high water last month. Not much has changed since last month. All the grants are still pending.

Pat stated the new LSA grants start September 1, 2025 and the Municipal Authority will be applying for those.

Pat reported there were telemetry issues. On July 1st, there was a power outage and all communications to the gauges were lost. Pat called GES in to take care of the issues. Everything was

back up and running by the end of the day.

Pat also reported the heater that was in the budget for last year was installed at the Reagan Street pumping station last Thursday.

Pat stated all the fertilizer is spread.

Pat stated the Flood Department is planning on doing a self-inspection of the flood system next Thursday. The Flood Department will also be scheduling a drill to put up the flood walls in September of this year. This will be in coordination with the City and the fire departments.

Cory asked if an extension should be done for the LSA grant that must be used before June 2027. Pat stated that the Flood Mitigation State grant program is the one that the Municipal Authority will reach out when it's close and ask for an extension.

Thomas McBryan started a discussion about the status of the LSA grant money for the toe drains. Pat stated that the Flood Department is always going to ask for more money, but if we only have the approved \$400,000, then the Flood Department will do some of the toe drains. Tori explained that a certain percentage of the grant money can be used towards engineering. Thomas McBryan asked when the Municipal Authority should start with this phase of the project so none of the grant money is lost. Tori was not involved in the writing of the grant, so she asked to get a copy of the grant application with the full scope of work to review and she will go to DCD and verify what within the scope can be done with the \$400,000 and from a timing standpoint. The Municipal Authority can make decisions after they receive the information.

Pat reported there was a meeting last Friday with Jeff and Dale Adams from Roy Adams regarding the erosion behind the VFW. The erosion is about 4 ½ feet. Pat is working on the budgetary numbers and the trees will be the most costly thing to remove. Pat stated that the Flood Department is getting a letter of recommendation from the Army Corp of Engineers to help with grant funding.

Pat next reviewed the Solid Waste and Recycling Report. Pat reported the tonnage for July was 25.25 tons less than July 2025. There was 1 business day missing in the month.

Pat stated that the Transfer Station opened up 2 more bays. They are sending the bag customers to Bays 7 and 8. It will be a much cleaner experience for the customers. It will also give the team more time to break down more debris before it reaches the trailer to minimize damage. Since the opening of the bays, there haven't been any holes in the trailers but there hasn't been much demolition debris.

Pat reported the overall tonnage coming from the packers has gone down but the commercial tonnage is up because the Transfer Station is getting more construction debris which is bringing in more nails. The Transfer Station purchased a new broom and several different magnets running across to try and keep the nails away from tires.

Pat next reported on July 28, 2025, JRT Calibration was in to inspect the radiation bars. It passed with no issues. 2 days later there was a detection one failure. Pat narrowed down the problem and fixed it Friday night. It has been working since then, but JRT Calibration will need to come back to give their approval.

Pat reported 1 radiation hit for the month of July.

Recycling sold a full load of mixed goods to NH Kelman.

Pat stated the new baler will be installed the week of August 18 through August 22. Pat informed the Board about possibly closing the recycling center on that Wednesday as a precautionary measure. Pat is unsure where the trailers will be sitting with the construction of the new baler. If the new baler is offloaded and in the building and there's nothing preventing anybody from getting into the containers or any danger, it will be opened. The Board told Pat to use his best judgement with the closure.

Pat reported the Transfer Station and Recycling Center had its blacktop resealed the weekend of July 25 – July 27. It went smoothly and it's all done.

Pat stated tomorrow the pad will be changed at 1, 2, and 3. Pat towed out the man scissors lift and had Equipment Depot help get it to run. There is a wiring issue. It is very old. Equipment Depot informed Pat that it's not worth putting money into fixing it. The lift was purchased for the Flood department in possibly 1990 or 1992 and they don't make them anymore and don't have parts for it. Pat stated that it is used only once a year to change the pad. Chairman Koch stated that it would be better to rent one. Pat will look into getting rid of the lift.

Cory asked what was being done with the old baler. Pat stated there is a trade in value and the company putting the new baler in is taking the old one. The baler is worth about \$8,000.

On motion of Thomas Krieger, seconded by Larry Welfer, it was moved to accept the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Tori reviewed the Engineer's report which was provided by Pat. Tori asked the Board if they had any questions on the report. Tori gave an update on the Flush Truck LSA Grant application. Tori is anticipating that during the Commonwealth Financing Authorities Board Meeting in September, the awards will be announced. It's not guaranteed, but Tori is hopeful.

Tori also had an update on the Susquehanna Avenue Reconstruction Project. Pat was tasked with finding out about the planning requirements, Act 537. This may require a special study and Pat will get some additional information for the Board for that project. Matt stated that during phase 1 of the project, it was stated that it was not needed but there was a conversation with DEP about the plan for the project and it was brought up about a possible Act 537 adjustment.

Tori next discussed the Fats, Oils, and Grease (FOG) program. Due to recurring issues with fats, oils, and grease in the city and in the collection system, the Municipal Authority needs to implement and enforce a FOG program. A successful program requires clear rules and regulations, which Tori prepared for the Municipal Authority's review. Tori explained that while the program allows for flexibility, it establishes minimum requirements for food-handling facilities. These include a minimum cleaning frequency for grease traps of 100 gallons or less, to be opened, inspected, and or cleaned once a week, with inspections and documentation required. Larger units must meet quarterly inspection requirements and undergo a full pump out.

Tori also stated she met with the city regarding their role which would be inspecting the plumbing side to make sure it's up to code. The Municipal Authority would handle inspections, follow up, and enforcement of the regulations. The regulations cover not only traditional food facilities but also food trucks and mobile eateries. Thomas McBryan asked how to size grease traps. Tori outlined how to size grease traps and distinguish between inside and outside grease traps. Tori went on to explain the first step with implementing the FOG program is inspection and education which is teaching businesses why cleaning traps is necessary and helping them comply.

Tori also noted that in the regulations it states if the Municipal Authority can prove a grease blockage in the collection system originated from a particular user, that user can be billed for the entire cleanup of that line and any man hours associated with it. Tori stated she suggested to Matt, that Entech can assist with helping implement things like training on inspections and developing an inspection form.

Mr. Scarcella, from the Daily Item, asked whether business owners would have an opportunity to talk to the Board about the rules and regulations before they take effect. Thomas Krieger stated that businesses will be forewarned to get their grease traps in compliance. Tori added that once the rules and regulations are adopted, the Municipal Authority will work with businesses to educate them and bring them into compliance.

On motion of Thomas Krieger, seconded by David Persing, it was moved to approve the proposed FOG regulations from Entech. Motion carried.

On motion of Jerome Alex, seconded by Thomas McBryan, it was moved to accept the Engineer's Report. Motion carried.

SOLICITOR'S REPORT

Attorney Kerstetter stated that things are relatively quiet. Attorney Kerstetter also stated that the reports that have a motion to get approved on a consistent basis is not necessary. There is no legal reason to do so. Attorney Kerstetter suggested that the Board move on to the next category after the person concludes their report without motions. Chairman Koch stated if nobody has any objections, the Board can eliminate the motions.

NEW BUSINESS

Thomas McBryan passed out a document to the Board members regarding Treasury Bond investments. Thomas gave examples of what Treasury Bonds are worth with the interest rates. Thomas stated the Board may want to consider purchasing more 20-year bonds. If money is needed, the Board can sell part of that investment.

COMMENTS

None.

The list of expenditures from July 15 – August 5, 2025, was presented for payment. On motion of Cory Fasold, seconded by Thomas Krieger, the list of expenditures was approved for payment. Motion

carried.

Chairman Koch announced an Executive Session at 7:15 p.m. to discuss a personnel issue and the Board convened in Executive Session at 7:16 p.m. The meeting was reconvened into General Session at 7:56 p.m.

There being no further business, on motion made and seconded, the meeting adjourned at 7:57 p.m.

Respectfully Submitted:

Recording Secretary

Approved:

Chairman