

REGULAR MEETING

April 16, 2024

7:00 o'clock, P.M.

The regular meeting of the Board of the Municipal Authority of the City of Sunbury, County of Northumberland, Pennsylvania, was held Tuesday, April 16, 2024, at 7:00 o'clock, P.M. at the Municipal Authority Administrative Building, 462 South Fourth Street, Sunbury, Pennsylvania.

The following were in attendance:

Norman Koch, Chairman

Thomas Krieger

Cory Fasold

Larry Welfer

David Persing

Thomas McBryan

Tre Bittner, constituting Board Members in attendance

Jason Neidig, Manager

Scott Debo, Water Department Manager

Jeff Lewis, Flood Department Manager

Pat Ward, Engineer

Michael Balducci, Solicitor

Karen Campbell, Recording Secretary

Mr. Koch called the meeting to order and Mr. Krieger led with the Pledge of Allegiance.

There was no one present for public discussion.

Mr. Koch presented the Minutes of the Regular Meeting of March 19, 2024 and called for any additions or corrections. There being no additions or corrections, on motion of Cory Fasold, seconded by Tom McBryan, the Minutes were accepted as presented. Motion carried.

Mr. Neidig opened the bids for Engineering RFP. Bids were submitted by Buchart-Horn, Larson Design, HRG and Entech Engineering. Mr. Koch appointed a Committee of Tom Krieger, Tom McBryan and Tre Bittner to review the bids submitted and make a recommendation to the Board.

WATER DEPARTMENT REPORT

Scott reviewed his report and discussed activity since the last meeting.

Scott received the connection application and related fees for the two-inch water service and meter pit for the WAWA Store. A pre-construction meeting will be held April 24th.

Personnel sampled for thirty unregulated contaminants on February 12th. Results were received on March 11th. All thirty tests were reported less than the minimum recording limits. Testing will be done again in May 2024.

Clark Contracting is currently installing the four-inch service line for the PADOT Hamilton brine project. Clark states the meter pit is about five weeks out. The Authority will bill Clark Contracting a \$1,000 connection fee and a \$140 inspection fee.

Scott has a price quote from L/B Water for the piping and valves of \$57,919.44 for the sludge lagoon bypass line. He will get material quotes from other suppliers.

The liquid fluoride project will start with the new engineering firm.

Scott will be meeting with USG Services on Thursday to review their report on the three water tanks.

Scott next discussed the log jams on Shamokin Creek. Zartman Construction submitted a cost of \$958,867 and T-Ross submitted a cost of \$861,008 to Senator Culver's office. Jason continues to work with Upper Augusta Township and Senator Culver's office for grants and emergency funds.

There were 51 volunteers and 3 Authority employees who participated in the Little Shamokin Creek Watershed clean-up on April 13th.

Mr. Krieger questioned Scott on a water testing issue at the lab. Scott explained there was an issue with the old testing lab and pricing. Testing is now being done by Environmental out of Montoursville.

FLOOD DEPARTMENT REPORT

Jeff reviewed his report and discussed activity since the last meeting.

Jeff gave an update on Grant applications he submitted.

Jeff is applying for one million dollars thru Senators Casey's and Fetterman's offices for the toe drain project. He noted this is a 25% matching funds grant. Senator Fetterman has requested a letter of support.

A tree fell on the fence that is on the side of the ballfields at the Shikellamy Pump Station. The tree was a part of a clump of three and the other two need to come down. Jeff obtain pricing of \$1,000 to \$2,650 to repair the fence.

The recent rains caused the river to rise over 21 feet. Shamokin Creek stayed within its banks and no closures needed to be put in place. All pump stations were activated and no problems were encountered.

Army Corps will be here for inspection on May 13th.

On May 1st Service Electric will be running a show on channel 508 on the flood system.

Larry Welfer reported trees in the gutter on Twig Lane.

GENERAL MANAGER'S REPORT

Jason received a \$2,500 quote to prepare a RFP for security for the Authority buildings. Mr. McBryan said a letter should be sent that the RFP will not be proprietary and that Pat Ward is to review it. On motion of Tom Krieger seconded by Tom McBryan, it was moved to have DIR Solutions cost of \$2,500 to develop the security system RFP. Motion carried.

Jason received the schedule for Susquehanna Avenue today. Jason has a meeting with two owners on Susquehanna Avenue on Monday to discuss an easement issue. Jason will consult with Keefer & Associates.

Jason next discussed electric pricing. A two year contract is .08199 and a one year contract is .7980. The rate now which expires on December 31, 2024 is .0715. Following discussion, on motion of Tom Krieger, seconded by Tom McBryan it was moved to renew the contract for one year. Motion carried.

Jason delivered an invoice in the amount of \$2,080.92 to the City for its half of the charges for the City Clean Up.

Matt Billman and Jason will attend the PMAA Management Workshop training on April 17th.

Jason has a \$5,500 estimate covers becoming ADA compliant and to convert the Authority's website to Spanish with about a \$600 monthly maintenance fee.

The consensus of the Board was to send a letter to Susquehanna Avenue customers with an explanation of what is being done at their properties. Mr. Billman has an estimate of 1,900 feet of pipe at just shy of \$2,000 in cost.

Jason next discussed a course of action on current liens filed at the Courthouse. Mr. Fasold said it was his opinion the Board should file legal complaints in the District Magistrate's office. He offered to work with the staff in preparing paperwork.

The Brian Betz request for reimbursement was discussed. Jason was asked to invite Mr. Betz to attend the next meeting. Chairman Koch appointed a Committee of Dave Persing, Larry Welfer and himself to meet with Mr. Billman to discuss the Betz issue.

On motion of Cory Fasold, seconded by Tom Krieger, it was moved to accept the Managers' Reports. Motion carried.

ENGINEER'S REPORT

Mr. Ward said the items on his Report have been discussed by the Managers.

An Application for Payment No. 1 from JP Environmental in the amount of \$362,520 for the aeration basin #4 Wastewater Project was presented for payment.. On motion of Tom McBryan, seconded by Tre Bittner it was moved to approve Application No. 1 from JP Environmental in the amount of \$362,520 for payment. Motion carried.

On motion of Tre Bittner, seconded by Dave Persing, it was moved to accept the Engineer's Report. Motion carried.

SOLICITOR'S REPORT

The deadline for submission of RFP's for Solicitor is May 6th.

After meeting with Jason and Jenn on the employee handbook, Jenn is making the changes for Mr. Balducci's review. The finished product will be presented to the Board for approval when completed.

Attorney Balducci passed out a draft of the Addendum to renew the disposal agreement dated April 15, 2019. There is a \$1.00 increase in the Solid Waste fee beginning January 1, 2025. All other terms to remain the same except the renewal will include a provision for Wayne Township/Clinton County not to operate a transfer station within 25 miles of the Authority's transfer station. The Board was asked to review the Addendum and it will be presented for approval at the next meeting.

On motion of Tom Krieger, seconded by Tre Bittner, it was moved to accept the Solicitor's Report. Motion carried.

ITEMS FOR DISCUSSION

Mr. Fasold again discussed the financial report accounting and showing negative balances and depreciation expense and a reserve for capital assets, items which he would like to see revised.

NEW BUSINESS

Mr. Koch initiated a discussion concerning the Mayor's interest in selling the Authority to a private enterprise. Discussion followed.

The list of expenditures from April 3, 2024 to April 16, 2024 was presented for payment. On motion of Larry Welfer, seconded by Dave Persing, the list of expenditures was approved for payment. Motion carried.

There being no further business, on motion made and seconded, the meeting adjourned at 9:30 p.m. Motion carried.

Respectfully submitted:

Chairman

Approved:

Solicitor