

NOTICE
TO ALL SUNBURY BUSINESSES

Recycling in Pennsylvania is the **LAW** as stated in Act 101, passed in 1988, the PA Code Title 25 Chapter 272 Section 421 and in Article VIII © (3); of the Sunbury Municipal Solid Waste Regulations

Therefore, it is your responsibility to report annually you're recycling Activity.

All Commercial, Municipal and Institutional establishments will be receiving a **Recycling Reporting Form in the mail for reporting year 2023** . This form must be returned no later than **FEBRUARY, 2023** to the Sunbury Municipal Authority at 462 S. 4th St. Sunbury, PA 17801

DOCUMENTATION OF ALL WEIGHTS IS REQUIRED unless recycled through the Municipal Authority Recycling Program.

Items required to be recycled by the above-mentioned establishments are:
**HIGH GRADE OFFICE PAPER, CORRUGATED CARDBOARD,
ALUMINUM AND LEAF WASTE.**

THE SUNBURY MUNICIPAL AUTHORITY

THE MUNICIPAL AUTHORITY OF THE CITY OF SUNBURY

COUNTY OF NORTHUMBERLAND, PENNSYLVANIA

462 S. 4th Street

SUNBURY, PENNSYLVANIA 17801

MAIN OFFICE

Phone: (570) 286-5858

Fax: (570) 286-7162

NOTICE TO ALL AREA BUSINESSES PLEASE READ COMPLETELY BEFORE FILLING OUT YOUR RECYCLING FORM!

Recycling in Pennsylvania is the **LAW**. It was passed in 1988 and is known as ACT 101.

In November of each year, a Recycling form is mailed to all area businesses. This form **must be filled out and returned to the Sunbury Municipal Authority** by February of the following year. The form will ask you to indicate the type of material and the amount recycled for the reporting year. Some area businesses feel if they don't have anything to recycle, they don't have to return our form. The law clearly states that all Commercial, Municipal and Institutional establishments must be responsible to report annually, recycling activity, no matter how large or small the business may be.

Businesses are required to separate and recycle the following materials:

ALUMINUM	HIGH GRADE PAPER
CLEAR GLASS	CORRUGATED CARDBOARD
COLORED GLASS	NEWSPRINT
LEAF WASTE	

Enclosed, please find your Annual reporting form; **THIS FORM MUST BE SUBMITTED BEFORE FEBRUARY 2023.**

Note, the bottom of this form contains an agreement. Signing this agreement allows the use of your reported and documented weights for the acquisition of State Grant monies to fund the Sunbury Curbside Recycling Program.

If you are currently recycling and bringing material to the Sunbury Transfer Station, just mark your report with the materials you bring to us, sign the form and return it to the Sunbury Municipal Authority at 462 South 4th Street, Sunbury, PA 17801. We will have all the weights needed for proper documentation for the Department of Environmental Protection.

However, if you have a local hauler doing your recycling, they should be providing your business with the proper documentation needed to complete this form. That would include the type and weight of the material picked up at your area business. If your hauler is "NOT" currently supplying your business with this information, then we suggest that you find a hauler that will. **By not supplying the proper documentations and/or not filling out the recycling form completely, you are breaking Pennsylvania law and are subject to penalties and fines.**

In order for the tonnages to be eligible, documentation of the tonnage needs to be attached. Documentation can be submitted in the form of:

-Weight Slips; or

-A letter from the recycler clearly documenting;

- a. The types of recyclables received
- b. The appropriate weights
- c. The time period represented

YOUR SUPPORT IS APPRECIATED.

We wish to take this opportunity to thank all area businesses who, last year, provided the necessary documentation with their annual report. Thanks to your efforts, we were able to provide a Curbside Collection Program

If you have any questions, kindly contact this office at 570.286.9925.

Sincerely,

Patrick Bennett

Patrick Bennett
Recycling Coordinator
Phone 570-286-9925
Fax 570-286-7275

SUNBURY MUNICIPAL AUTHORITY COMMERCIAL / INSTITUTIONAL AND MUNICIPAL ANNUAL RECYCLING REPORTING FORM AND AGREEMENT

I. REPORT

			REPORTING YEAR: 2023
NAME:		DATE:	
STREET:		PHONE:	
CITY:	STATE:	ZIP:	
PRODUCT/SERVICE:			
CONTACT PERSON:			

MATERIAL RECYCLED	LBS./ TONS PER YEAR	MARKETED TO:
ALUMINUM		
GLASS		
NEWSPAPER		
CORRUGATED CARDBOARD		
HIGH GRADE PAPER		
LEAF WASTE		
OTHER		

**TOTAL LBS./TONS FOR
REPORTING YEAR:**

I. AGREEMENT

The Commercial / Institutional and Municipal establishments completing this form approves the use of the above weight figures for Pennsylvania's Recycling Performance Grant purposes. It also agrees to the use of Grant funds by the Sunbury Municipal Authority for its recycling program. The Commercial / Institutional and Municipal establishments give its assurance that the recyclables reported were separated at its establishment. That is, the recyclables were source separated.

SIGNATURE: _____

Please return this form by February 2023